The regular session of the Penta Career Center Board of Education was called to order by President Green at 5:15 p.m. with the following members present: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, and Mr. Schoenlein, Mr. Sutter and Mr. Walker (9).

Staff members present: Mr. Matter, Mrs. Herringshaw, Mr. Ewers and Mr. Kurtz.

**APPROVAL OF THE MINUTES**

Mr. Rutherford moved and Mr. Walker seconded that the Board approve the minutes from the regular board meeting of August 12, 2015.

*Roll Call: Yeas:* Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, and Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.

**RECOGNITION OF VISITORS**

The visitors at the meeting were David Carpenter, Penta Instructor; Karena Cook, Penta Instructor; Callie Haas, Penta Instructor; Jane Maiolo, The Journal Newspapers; Peg Orezhowski, Penta Job Coach; Richard Rose, Penta Instructor; Josh Sandwisch, Penta Instructor; Alicia Shimek, Penta Instructor; Richard Rose, Penta Instructor; Mark Smith, Penta RESA Coordinator; Marie Thomas, Sentinel-Tribune Newspapers; Amanda Wayton, Penta Instructor; and Kandace York, Penta Adult Education Planning Grant Coordinator.

**FEATURED PROGRAM**

*Introduction of New Staff* - Assistant Superintendent Ewers presented new staff members who introduced themselves to the Board.

**ADDENDUMS TO THE AGENDA**

Mr. Rutherford moved and Mrs. Sander seconded that the Board approve the Regular Board meeting agenda sent to Board Members with the following addenda and replacement page:

**Addenda**

4.3 Recommendation to Approve Employment of Certificated Personnel
4.4 Recommendation to Approve Attendance at Professional Meetings

**Replacement Page**

3.4 Change Funds and Petty Cash
Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, and Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.

COMMITTEE REPORTS

Finance Committee - Judy Sander, Finance Committee Chairperson, reported that the Finance Committee met prior to the Board meeting to review FY16 Appropriations.

REPORTS OF THE TREASURER

August Financial and Investment Reports - Upon the recommendation of Treasurer Herringshaw, Mr. Righi moved and Mr. Rutherford seconded that the Board approve the August Financial and Investment Reports.

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, and Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.

FY2016 Appropriations - Upon the recommendation of Treasurer Herringshaw and after review by the Finance Committee, Mr. Schoenlein moved and Mrs. Limes seconded that the Board approve the FY2016 Appropriations as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Beginning Balance</th>
<th>Revenues</th>
<th>Expenditures</th>
<th>Ending Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>General</td>
<td>7,329,245</td>
<td>27,183,324</td>
<td>28,208,299</td>
<td>6,304,270</td>
</tr>
<tr>
<td>003</td>
<td>Permanent Improvement</td>
<td>7,417,850</td>
<td>5,403,653</td>
<td>4,529,988</td>
<td>8,291,515</td>
</tr>
<tr>
<td>006</td>
<td>Food Service</td>
<td>19,598</td>
<td>673,600</td>
<td>663,300</td>
<td>29,898</td>
</tr>
<tr>
<td>007</td>
<td>Trust</td>
<td>40,683</td>
<td>34,000</td>
<td>70,000</td>
<td>4,683</td>
</tr>
<tr>
<td>011</td>
<td>Customer Service</td>
<td>102,593</td>
<td>240,000</td>
<td>310,000</td>
<td>32,593</td>
</tr>
<tr>
<td>012</td>
<td>Adult Education</td>
<td>240,592</td>
<td>1,290,134</td>
<td>851,514</td>
<td>679,212</td>
</tr>
<tr>
<td>019</td>
<td>Local Funds</td>
<td>44,709</td>
<td>250,000</td>
<td>250,000</td>
<td>44,709</td>
</tr>
<tr>
<td>200</td>
<td>Student Activities</td>
<td>42,380</td>
<td>23,000</td>
<td>60,000</td>
<td>5,380</td>
</tr>
</tbody>
</table>

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, and Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.
**FY2016 Grant Appropriations** - Upon the recommendation of Treasurer Herringshaw, Mrs. Limes moved and Mrs. Sander seconded that the Board approve the FY2016 Grant Appropriations as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Receipts</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>PELL Grant</td>
<td>022</td>
<td>150,000.00</td>
</tr>
<tr>
<td>High Schools That Work</td>
<td>461-9500</td>
<td>4,000.00</td>
</tr>
<tr>
<td>Adult Basic Literacy Education</td>
<td>501-9500</td>
<td>759,162.00</td>
</tr>
<tr>
<td>EL/Civics</td>
<td>501-9501</td>
<td>21,838.00</td>
</tr>
<tr>
<td>Carl Perkins-Secondary</td>
<td>524-9500</td>
<td>400,019.27</td>
</tr>
<tr>
<td>Improving Teacher Quality</td>
<td>590-9500</td>
<td>4,124.41</td>
</tr>
</tbody>
</table>

**Return FY15 Advances**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Receipts</th>
</tr>
</thead>
<tbody>
<tr>
<td>019.9500</td>
<td>Project Based Learning 51,289.39</td>
</tr>
<tr>
<td>461.9500</td>
<td>HSTW 400.00</td>
</tr>
<tr>
<td>466</td>
<td>Straight A Grant 180,096.62</td>
</tr>
<tr>
<td>499.9500</td>
<td>Adult Diploma Grant 68,432.94</td>
</tr>
<tr>
<td>501.9500</td>
<td>ABLE Grant 26,567.35</td>
</tr>
<tr>
<td>501.9500</td>
<td>EL/Civis 11,803.00</td>
</tr>
<tr>
<td>524.9500</td>
<td>Carl Perkins Grant 384.27</td>
</tr>
</tbody>
</table>

$338,973.57

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, and Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.

**Change Funds and Petty Cash** - Upon the recommendation of Treasurer Herringshaw, Mr. Schoenlein moved and Mrs. Paredes seconded that the Board approve the Change Funds and Petty Cash for the 2015-2016 school year as follows:

**Change Funds**

- Adult Education $50
- Auto Parts $50
- Bookstore $150
- Cosmetology $85
- Culinary Connection $50
- Floral $100
- Food Service $266
- Main Office $50
- Small Animal $50

**Petty Cash Funds**

- Job Training $200

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, and Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.
SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO THE BOARD

STAFF - PERSONNEL

Recommendation to Approve the Employment of Supportive Personnel – Upon the recommendation of Superintendent Matter, Mr. Sutter moved and Mrs. Limes seconded that the Board approve the employment of the following Supportive Personnel:

Kenneth Blandin, Substitute Bus Driver, $14.02 per hour as needed, for the 2015-2016 school year, effective September 10, 2015, pending the completion of all personnel requirements.

Larry Hill, Adult Education Welding Lab Technician, $14.02 per hour as scheduled, effective September 10, 2015 through June 30, 2016, pending the completion of all personnel requirements.

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, and Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.

Recommendation to Approve Employment of Certificated Personnel – Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mrs. Sander seconded that the Board approve the employment of the following Certificated Personnel:

Robert Buchelt, Adult Education Plumbing Apprenticeship Instructor, $20.00 per hour, effective September 10, 2015 through June 30, 2016, pending the completion of all personnel requirements.

William Cox, Adult Education BCR Instructor, $20.00 per hour as scheduled, effective September 10, 2015 through June 30, 2016, pending the completion of all personnel requirements.

Thomas Dietemeyer, Adult Education HVAC Instructor, $20.00 per hour as scheduled, effective September 10, 2015 through June 30, 2016, pending the completion of all personnel requirements.

Christopher Dorn, Adult Education HVAC Instructor, $20.00 per hour as scheduled, effective September 10, 2015 through June 30, 2016, pending the completion of all personnel requirements.

Rita Haddad, STNA Program Coordinator for High School and Adult Education, $23.76 per hour as scheduled, effective September 10, 2015 through June 30, 2016, pending the completion of all personnel requirements.

Joseph Kanthak, Adult Education Auto Body Instructor, $20.00 per hour, effective September 9, 2015 through June 30, 2016, pending the completion of all personnel requirements.

Steven Kekes II, Adult Education Automotive Technology Instructor, $20.00 per hour as scheduled, effective September 10, 2015 through June 30, 2016, pending the completion of all personnel requirements.
Zachary Kulwicki, Adult Education Welding Instructor, $20.00 per hour as scheduled, effective September 10, 2015 through June 30, 2016, pending the completion of all personnel requirements.

**Adult Education Success Coaches** - $20.00 per hour as scheduled, effective September 9, 2015 through June 30, 2016, pending the completion of all personnel requirements:

- Sarah Gonia
- Phyllis Manton
- Delores Young
- Joanne Wolniewicz
- Sandra Miller

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, and Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.

**Recommendation to Approve Attendance at Professional Meetings** - Upon the recommendation of Superintendent Matter, Mr. Walker moved and Mr. Righi seconded that the Board approve the following requests to attend professional meetings, participate in staff development activities, or career-technical leadership activities which are out of state or exceed $150.00 and require Board action:

- **Courtney Bockbrader**, State FFA Convention, Columbus, OH, May 5-6, 2016. Estimated cost: $170.00. Substitute required.
Adrienne Gurney, THRIVE Regional Conference on Biophychosocial Approach to Sex Development and Gender, Columbus, OH, November 7, 2015. Estimated cost: $274.00. No substitute required.

David Harms, Ohio Council of Social Studies Conference, Columbus, OH, October 5-6, 2015. Estimated cost: $801.00. Substitute required.


Janea Makowski, Ohio ProStart Teacher’s Institute, Columbus, OH, October 11-12, 2015. Estimated cost: $331.00. Substitute required.


Ryan Myers, Ohio 2015 Special Education Leadership Conference, Columbus, OH, September 30 – October 1, 2015. Estimated cost: $775.00. No substitute required.


Nadine Scott, MBA Conclave Curriculum and Teaching Conference, Oklahoma City, OK, October 8-12, 2015. Estimated cost: $530.00. Substitute required.


Roll Call: Yeas: Mr. Green, Mrs. Limes, Mr. Righi, Mr. Rutherford, Mrs. Sander, and Mr. Schoenlein, Mr. Sutter and Mr. Walker (8). Abstention: Mrs. Paredes (1). President Green declared the motion carried.
**Recommendation to Approve Intern/Methods/Student Teacher Placement**

Upon the recommendation of Superintendent Matter, Mr. Sutter moved and Rutherford seconded that the Board approve the intern/methods/student teacher placement as follows:

<table>
<thead>
<tr>
<th><strong>Student Teacher/Intern</strong></th>
<th><strong>University</strong></th>
<th><strong>Penta Cooperating Teacher</strong></th>
<th><strong>Subject/Grade</strong></th>
<th><strong>Date</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>David Phillips</td>
<td>BGSU</td>
<td>Kara Williams</td>
<td>Math</td>
<td>Fall Semester 2015, Methods Spring Semester 2016, Student Teacher</td>
</tr>
<tr>
<td>Taylor Jackson</td>
<td>UTMC</td>
<td>Adrienne Gurney</td>
<td>School Nurse</td>
<td>Fall Semester 2015</td>
</tr>
<tr>
<td>Kalynah King</td>
<td>UTMC</td>
<td>Adrienne Gurney</td>
<td>School Nurse</td>
<td>Fall Semester 2015</td>
</tr>
<tr>
<td>Allison Kubasek</td>
<td>UTMC</td>
<td>Adrienne Gurney</td>
<td>School Nurse</td>
<td>Fall Semester 2015</td>
</tr>
<tr>
<td>Angel Kuron</td>
<td>UTMC</td>
<td>Adrienne Gurney</td>
<td>School Nurse</td>
<td>Fall Semester 2015</td>
</tr>
<tr>
<td>Andrew Marra</td>
<td>UTMC</td>
<td>Adrienne Gurney</td>
<td>School Nurse</td>
<td>Fall Semester 2015</td>
</tr>
<tr>
<td>Alexandra May</td>
<td>UTMC</td>
<td>Adrienne Gurney</td>
<td>School Nurse</td>
<td>Fall Semester 2015</td>
</tr>
<tr>
<td>Ashley Rhoades</td>
<td>UTMC</td>
<td>Adrienne Gurney</td>
<td>School Nurse</td>
<td>Fall Semester 2015</td>
</tr>
<tr>
<td>Courtney Thurman</td>
<td>UTMC</td>
<td>Adrienne Gurney</td>
<td>School Nurse</td>
<td>Fall Semester 2015</td>
</tr>
<tr>
<td>Heather Trinkle</td>
<td>UTMC</td>
<td>Adrienne Gurney</td>
<td>School Nurse</td>
<td>Fall Semester 2015</td>
</tr>
</tbody>
</table>

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, and Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.

**DISTRICT ACTIVITY REPORTS**

Assistant Superintendent Ewers and Director Kurtz were present to discuss various activities taking place within the district.

**COMMENTS FROM GUESTS**

At this time, guests were given the opportunity to make comments or statements of interest to the Board.

**COMMENTS FROM BOARD MEMBERS**

At this time, each Board member was given the opportunity to make comments or statements of interest to other Board members.
ADJOURNMENT

There being no further business to come before the Board, President Green declared the meeting adjourned at 6:18 p.m.

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President

ATTEST:

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Treasurer