

INVENTORY & WAREHOUSE OPERATIONS

Level 1 2021-2022



Inventory & Warehouse Operations (Level 1) is designed to prepare students for a variety of positions in the warehouse and retail industry. Students develop skills for gainful employment in entry-level positions within the industry.

Related Skills:

- Verify order information
- Examine shipments and compare with records
- Distribute materials, products, parts and supplies
- Manage inventory
- Learn record-keeping and inventory procedures
- Gain experience in forklift operations
- Develop customer service skills
- Perform data entry

The Program Focuses on the Following State Approved Courses:

- Business Foundations
- Marketing Principles
- Merchandising and Buying
- Logistics Management



COST-FREE COLLEGE CREDIT OPPORTUNITIES

Career Technical Assurance Guides (CTAGs)

- CTSCM002: Logistics and Transportation (3 Credit Hours)

Articulated Credits through Hocking College - Up to 6 Credit Hours

Articulated Credits through the University of Northwestern Ohio - 5 Credit Hours

INDUSTRY-RECOGNIZED CREDENTIALS (POINT VALUES)

- OSHA 10 Hour (1 Point)
- Forklift Operator (1 Point)

OHIO MEANS JOBS OCCUPATIONS LISTED ACCORDING TO TYPICAL SALARY

OCCUPATION TITLE	TYPICAL SALARY-BOTTOM 10%	TYPICAL SALARY-MEDIAN	TYPICAL EDUCATION	ANNUAL JOB OPENINGS
Packers & Packagers, Hand	\$20,300	\$27,800	HS Diploma or Equivalent	4,170
Stockers & Order Fillers	\$20,610	\$27,730	HS Diploma or Equivalent	11,110
Laborers & Freight, Stock, & Material Movers, Hand*	\$22,240	\$31,350	HS Diploma or Equivalent	17,630
Shipping, Receiving & Inventory Clerks*	\$24,790	\$34,910	HS Diploma or Equivalent	3,750
Order Clerks*	\$25,320	\$35,230	HS Diploma or Equivalent	920
Procurement Clerks	\$28,530	\$41,840	HS Diploma or Equivalent	340

JOB OUTLOOK COMPILED BY OHIO MEANS JOBS AS OF SEPTEMBER 2021; VISIT OHIOMEANSJOBS.COM FOR MORE INFORMATION.

*Denotes an In-Demand Occupation in the State of Ohio

Instructor: Heather Musgrave 419.666.1120 Ext. 2216 hmusgrave@pentacc.org
Supervisor: Dan Weirich 419.661.6371 dweirich@pentacc.org

Career Services: Marshall Wolf 419.661.6372 mwolf@pentacc.org
Admissions: Tricia Hornyak 419.661.6498 thornyak@pentacc.org



MID-LEVEL EXPERIENCE

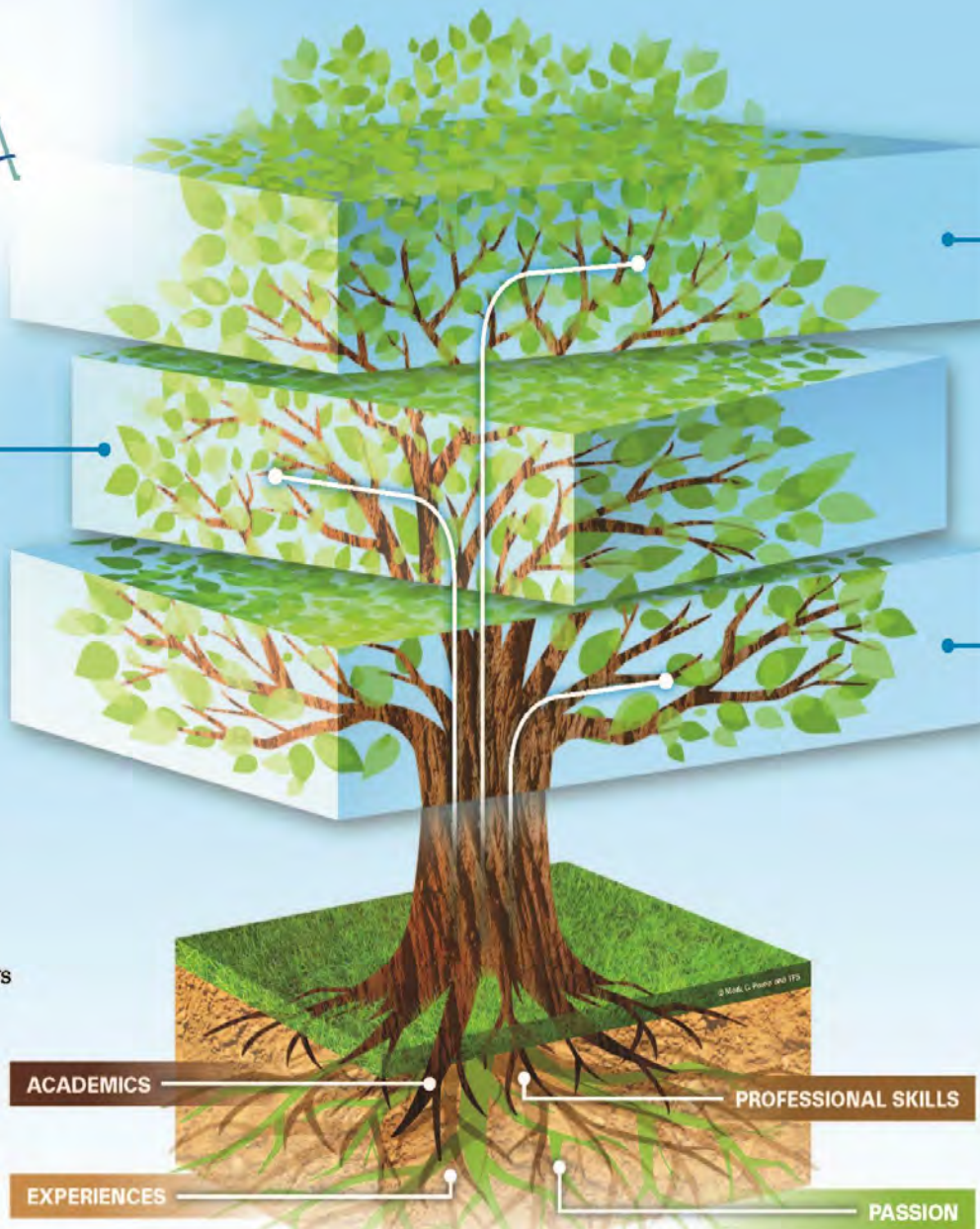
- Production, Planning and Expediting Clerk
- Light Truck or Delivery Services Driver
- Bookkeeping, Accounting and Auditing Clerk
- Driver/Sales Worker
- Supervisor of Hand Material Mover
- Packaging and Filling Machine Operator
- Sales Representative
- Recycling Coordinator
- Parts Salesperson
- Procurement Clerk
- Weigher, Measurer, Checkers & Sampler

HIGH-LEVEL EXPERIENCE

- Operations Manager
- Storage and Distribution Manager
- Logistics Manager
- Supply Chain Manager

ENTRY-LEVEL EXPERIENCE

- Shipping, Receiving and Traffic Clerk
- Order Clerk
- Stock Clerk
- Marking Clerk
- Packer and Packager
- Laborer & Freight, Stock and Material Mover
- Sales Floor Store Clerk
- Wholesale and Retail Sales Order Filler
- Stockroom and Warehouse Store Clerk
- Customer Service Representative
- Cashier
- Counter and Rental Clerk



INVENTORY & WAREHOUSE OPERATIONS



For Career Tree® tools and materials please visit TFSresults.com and call our team at 330.840.2680.

The Career Tree® Product Line is a registered trademark of TFS. All other trademarks are the property of their respective owners. © 2014 TFS. All rights reserved.