The regular session of the Penta Career Center Board of Education was called to order by President Green at 5:20 p.m. with the following members present: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (9).

Staff members present: Mr. Matter, Mrs. Herringshaw, and Mr. Kurtz.

**APPROVAL OF THE MINUTES**

Mr. Rutherford moved and Mr. Sutter seconded that the Board approve the minutes from the special Board meeting of September 10, 2014.

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (8).  **Abstention:** Mr. Righi, (1). President Green declared the motion carried.

**RECOGNITION OF VISITORS**

The visitors at the meeting were Robert Anderson, Penta Instructor; Joe Boggs, Penta Instructor; Nick Chelmu, Penta Instructor; Cassidy DeRose (Elmwood), Penta Construction Remodeling Student; Eric Eisel, Penta Instructor; Quinn Hendren (Elmwood), Penta Auto Collision Repair Student; Jim Henline, Penta Supervisor; Nick Kazmaier, Penta Instructional Aide; Keith Keeton (Woodmore), Penta Auto Tech Student; Jane Maiolo, The Journal Newspapers; Michael Seibert (North Baltimore), Penta Auto Collision Repair Student; Marie Thomas, Sentinel-Tribune Newspapers; and Kathy Wawrzyniak, Penta Instructor.

**ADDENDUMS TO THE AGENDA**

Mrs. Limes moved and Mr. Rutherford seconded that the Board approve the agenda sent to Board Members with the following addendums:

**Addendums**

4.1 Recommendation to Approve Resignations/Retirements
4.4 Recommendation to Approve Attendance at Professional Meetings

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.
FEATURED PROGRAM

Refurbished 1965 Ford F-100 pick-up truck - Penta’s Auto Tech student, Keith Keeton (Woodmore), along with instructor, Bob Anderson and Auto Collision students, Michael Seibert (North Baltimore) and Quinn Hendren (Elmwood), along with their instructor, Eric Eisel, shared with the Board about refurbishing a 1965 Ford F-100 pick-up truck. The Ford F-100 truck was available for Board members and guests to view.

Penta Mentoring Program - Kathy Wawrzyniak, Penta Instructor, shared with the Board information about the Student Mentoring Program started at Penta this fall. This program is part of the Student Success Focus Team’s work. There are 14 teachers who are working with over 70 students through their duty period and the Student Success Seminar period to improve attendance, grades and behavior.


COMMITTEE REPORTS

Finance Committee - Judy Sander, Finance Committee Chairperson, reported that the Finance Committee met prior to the Board meeting to review the Five-Year Forecast.

REPORTS OF THE TREASURER

September Financial and Investment Reports - Upon the recommendation of Treasurer Herringshaw, Mrs. Sander moved and Mrs. Limes seconded that the Board approve the September Financial and Investment Reports.

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.

Five-Year Forecast - Upon the recommendation of Treasurer Herringshaw, Mrs. Sander moved and Mr. Righi seconded that the Board approve the Five Year Forecast and notes to the Five Year Forecast as follows: (Five-Year Forecast begins on next page. This section left blank intentionally).
Notes to the Five Year Forecast

REVENUES

Property Taxes - Real and personal property tax revenues and property tax rollback/homestead exemption are based on the Wood County Auditor’s estimate for tax revenue for FY15. Tax revenues for FY16-19 are projected to remain flat.

State Foundation - The FY15 state foundation payment is estimated based on the funding formula for career-technical school districts. The per student amount of $5,800 as legislated is used in the base calculation using FY14 enrollment information (2014-15 enrollment numbers are not yet finalized). In addition, career-technical additional funding (formerly weighted funds) is calculated using the set dollar amounts for each of the five funding tiers. This is projected to remain relatively flat for FY16-19.
EXPENDITURES

Salaries - Salaries for certificated and classified personnel are based on the salary schedules in their respective negotiated contracts. Both bargaining units ratified contracts effective July 1, 2013. The contracts contain a 2.0% salary increase as well as a step increase for FY15 and a 1.5% salary increase for FY16. For forecast purposes only, a 1% salary increase has been projected for FY17-19. Administrative staff salary increases are based on that of bargaining unit staff. For forecast purposes only, it is projected that several certified staff members will retire in FY16, FY17 and FY18 and that salary savings has been included in this forecast.

Benefits - Health insurance premiums increased by 9% effective July 1, 2014, while dental insurance rates increased by 5.8%. The employee share of insurance is 12.5% for those opting for the PPO and 7.5% for those on the CDHP (consumer driven health plan) through June 30, 2016. Any new employee taking health insurance is required to be on the CDHP. As of September 1, 2014, about 70 employees are enrolled in the CDHP. Incentives for those enrolling in the CDHP continue through the 2015-16 school year per the negotiated agreements. A 12% increase in insurance is used in projecting expenses for FY16-19.

Discretionary Expenditures - Discretionary line items such as repair and maintenance, travel and supplies are based on departmental needs. Prior year expenditures and future needs are considered when determining the appropriations for these line items. Facility repair and maintenance items paid from the general fund are projected to be shifted to the permanent improvement fund beginning in FY16.

Textbooks - Textbooks requests are made through supervisors and in conjunction with course of study updates.

Equipment - Equipment requests are made through supervisors based on a need for replacement equipment or new equipment needed to allow for improved career-technical training. When applicable, these expenses are projected to be shifted for the permanent improvement fund beginning in FY16.

Transfers - An amount of $100,000 has been appropriated at this time

Advances - An amount of $100,000 has been estimated to be advanced to various grant funds at year-end to cover expenditures made during the grant year but final payment will not be received until final expenditure reports are filed.

Career-Technical Weighting Requirements - At least 75% of weighting money is appropriated for non-salary items as required by current law.

Contingency - $200,000 has been appropriated at this time.
Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO THE BOARD

STAFF - PERSONNEL

Recommendation to Approve Resignations/Retirements - Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mr. Sutter seconded that the Board approve the resignations of the following:

Judy Moenter, Satellite Business Instructor (Benton-Carroll-Salem), retirement effective June 30, 2015.
Calvin Rowe, Adult Education Instructor, resignation effective September 22, 2014.
Daniel Draper, Maintenance Worker, retirement effective December 31, 2014.

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.

Recommendation to Approve Employment of Supportive Personnel - Upon the recommendation of Superintendent Matter, Mr. Walker moved and Mr. Righi seconded that the Board approve the employment of the following supportive personnel:

Kathleen Rose Gacsal, Head Cook, Step 0, $13.80 per hour, effective September 26, 2014, continuation of her 180-day Probationary Contract, for the 2014-2015 school year.

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.

Recommendation to Approve Employment of Certificated Personnel - Upon the recommendation of Superintendent Matter, Mrs. Limes moved and Mr. Sutter seconded that the Board approve the employment of the following certificated personnel:

Rita Haddad, Adult Education STNA Coordinator, $22.50 per hour as scheduled, for the 2014-2015 school year.
William Kopaniasz, Adult Education Instructor, $18.00 per hour as scheduled, for the 2014-2015 school year.

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (9). President Green declared the motion carried.
Recommendation to Approve Attendance at Professional Meetings - Upon the recommendation of Superintendent Matter, Mrs. Limes moved and Mr. Rutherford seconded that the Board approve the following requests to attend professional meetings, participate in staff development activities, or career-technical leadership activities which are out of state or exceed $150.00 and require Board action:

- **Katie Bylow**, SkillsUSA Advisor Training, Columbus, OH, October 16-17, 2014. Estimated cost: $250.00. Substitute required.
- **Tonya Kessinger**, 15th Annual Ohio School Improvement Institute, Columbus, OH, November 12, 2014. Estimated cost: $275.00. No substitute required.

Patrick Luther, SkillsUSA Advisor Training, Columbus, OH, October 16-17, 2014. Estimated cost: $250.00. Substitute required.


Gretchen Reichow, SkillsUSA Fall Leadership Conference, Columbus, OH, October 30-31, 2014. Estimated cost: $190.00. Substitute required.


Jon Rife, SkillsUSA Advisor Training, Columbus, OH, October 16-17, 2014. Estimated cost: $665.00. No substitute required.

Jon Rife, SkillsUSA Fall Leadership Conference, Columbus, OH, October 30-31, 2014. Estimated cost: $245.00. Substitute required.


Jason Vida, SkillsUSA Advisor Training, Columbus, OH, October 16-17, 2014. Estimated cost: $250.00. Substitute required.

Jason Vida, SkillsUSA Fall Leadership Conference, Columbus, OH, October 30-31, 2014. Estimated cost: $190.00. Substitute required.


Dan Wyandt, SkillsUSA Fall Leadership Conference, Columbus, OH, October 30-31, 2014. Estimated cost: $190.00. Substitute required.


Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (8). Abstention: Mrs. Paredes (1). President Green declared the motion carried.
DISTRICT ACTIVITY REPORTS

Director Kurtz was present to discuss various activities taking place within the district.

COMMENTS FROM BOARD MEMBERS

At this time, each Board member was given the opportunity to make comments or statements of interest to other Board members.

COMMENTS FROM GUESTS

At this time, guests were given the opportunity to make comments or statements of interest to the Board.

ADJOURNMENT

There being no further business to come before the Board, President Green declared the meeting adjourned at 6:33 p.m.

_________________________________
President

ATTEST:

_________________________________
Treasurer