



## Penta Career Center- Adult Education Financial Aid Information

By filing the FAFSA, you are not obligated in any way, but this must be completed to determine financial aid eligibility (Financial Aid (Federal Pell Grant) is available for most of our programs that are 300+ clock hours).

### Step 1

Gather items that will assist you in completing the FAFSA, for example: Your social security number, tax returns from **BOTH 2021 & 2022**, current bank statements, untaxed income (such as workers comp & disability), Child Support paid out or received during **Jan-Dec 2021 and Jan-Dec 2022**, etc.

### Step 2

Do you & your Parent (see note below) have a Federal Student Aid (FSA) ID username & password? Please visit <https://studentaid.gov/fsa-id/sign-in/landing> to either create or retrieve your FSA ID (retain your FSA ID in a safe place for future steps).

***Note: If you are under age 24, not married, and not supporting any children, you are considered a Dependent student (whether you live with or receive any support from parents). If this is the case, your Parent will also need to create an FSA ID so that they can complete their part of the FAFSA with their income tax information and sign their name electronically also.***

### Step 3

Go to: <https://studentaid.gov/h/apply-for-aid/fafsa> and choose Log In, then click "I am the student" then choose "log-in to continue" & log-in with your FSA ID.

**Class start date is AFTER January 1, 2024??**

- **File BOTH 2023-2024 (with 2021 taxes) and a 2024-2025\* (with 2022 taxes)**

**Class start date is AFTER July 1, 2024??**

- **File 2024-2025 (with 2022 tax info)**

**\*NOTE: The 2024-2025 FAFSA will be open for filing sometime in December 2023**

### Step 4

When you get to School Selection screen, please choose **Penta County Vocational School** as your school by entering our federal school code which is **013519**.

### Step 5 - VERY IMPORTANT!! – **INCOME TAX INFORMATION!!**

Both the 2023-2024 & 2024-2025 FAFSAs have an IRS Data tool to pull in your tax information directly from the IRS website. When you get to the Financial Information section you will see a questions asking about whether you completed your tax return, and your filing status; and then it comes up to an option to use the IRS Data Retrieval Tool and click "Proceed to IRS", and you want to click on this, which takes you out to the IRS website where you want to fill in your address that exactly matches your 2021 tax return (for 2023-2024) (AND) exactly matches your 2022 tax return (for 2024-2025), and you should be able to pull up your tax data and have the option to transfer it directly into the FAFSA (exception: married filing separately status will not be able to use this tool – if this tool does not work, please follow Step 9 to obtain the IRS Tax Return Transcripts).

# Financial Aid Information

## (continued)

### Step 6

Once you have entered your tax and asset information into the FAFSA, you will need to “**sign & submit**” the FAFSA. With the email address you provided within your FAFSA, the Federal Department of Education will send your Student Aid Report (SAR) by e-mail within 3-5 days. To check the status of your FAFSA: <https://studentaid.gov/h/apply-for-aid/fafsa> or 1-800-433-3243.

### Step 7

If there are any SAR issues that need to be resolved, we will contact you and may ask you to schedule an appointment, or you may receive a request for verification from the Financial Aid office. The verification paperwork will need to be completed before your financial aid can be processed.

### Step 8

Once you have been accepted into the program you have applied to and your Student Aid Report has no unresolved issues, a financial aid package will be prepared for you and you will receive contact by email or phone call from the Financial Aid office to schedule an appointment to go over your financial aid awards.

### Step 9

**THIS IS A SEPARATE STEP OUTSIDE OF THE FAFSA, BUT IS A REQUIRED DOCUMENT IF YOU COULD NOT USE THE IRS LINK FOR YOUR TAX INFORMATION WITHIN THE FAFSA:**

Student & Parent(s) (for Dependent students) MUST each order a Tax Return Transcript (this is FREE to order) as follows so that you are prepared to provide support of tax information at your Financial Aid appointment;

- To obtain a **2021** or **2022** IRS Tax Return Transcript, go online to <https://www.irs.gov/> and click on the “Get Your Tax Record” button, then select “Get Transcript Online”. You may need to create an ID.me login if you do not already have one. Once you have went through the process to login, please access your **2021** & **2022** Tax Return Transcript and not the Tax Account Transcript. If you cannot login to access the online transcript; you can choose the alternate “Get Transcript by Mail” button and make sure to use your current address on file with the post office when requesting this to be mailed to you.

**IF YOU NEED ASSISTANCE IN FILING YOUR FAFSA –  
PLEASE CONTACT THE FINANCIAL AID OFFICE TO SCHEDULE AN APPOINTMENT:**

Brant Baker  
419-661-6188  
[financialaid@pentacc.org](mailto:financialaid@pentacc.org)

**You are not eligible for financial aid unless you have completed your secondary education. We will require you to provide a copy of your high school diploma or GED for proof.**

## **FEDERAL TITLE IV**

Available To Those Who Qualify

**PELL GRANT** – Based on need and does not have to be repaid.

Maximum grant for 2023-2024 is \$7,395.00\*.

\*Amounts shown are based on a full-time program of 900 hours. Awards will be prorated accordingly for programs with less than 900 hours. Award is based off your Estimated Financial Contribution (EFC) and program length.

**Independent Student** – An independent student is one of the following: at least 24 years old, married, a graduate or professional student, a veteran, a member of the armed forces, an orphan, a ward of the court, someone with legal dependents other than spouse, an emancipated minor or someone who is homeless or at risk of becoming homeless.

**Dependent Student** – A student who does not meet any of the criteria for an independent student.

For more information about grants or student loans please visit: [www.studentaid.gov](http://www.studentaid.gov). Not all types of aid are available at every school.

**OTHER FEDERAL/STATE AID**  
Available To Those Who Qualify

**Workforce Innovation and Opportunity Act (WIOA)**

<http://jfs.ohio.gov/owd/wioa/index.stm> – Financial assistance may be available from this funding source for underemployed, single parents, economically disadvantaged, dislocated workers and other individuals. Partial to total aid may be available to cover tuition, books and supplies. Please contact your local county Ohio Means Jobs center for additional information/eligibility requirements.

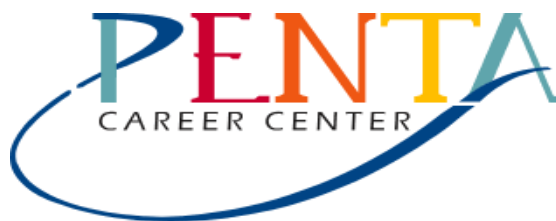
**Trade Adjustment Assistance (TAA)**

[http://jfs.ohio.gov/ouio/TradeAdjustAssist\\_FAQ.stm](http://jfs.ohio.gov/ouio/TradeAdjustAssist_FAQ.stm) – Financial assistance may be available for students who have lost jobs or had hours and wages reduced because of foreign trade. Contact your employer or local county Ohio Means Jobs center for more information and eligibility requirements.

**Opportunities for Ohioans with Disabilities Bureau of Voc. Rehabilitation (BVR)**

<https://ood.ohio.gov/wps/portal/gov/ood/individuals-with-disabilities/services/vocational-rehabilitation> – Financial assistance may be available from this local agency for students with physical, mental or emotional disabilities. This agency provides individuals with disabilities services and supports necessary to help them attain and maintain employment. Partial to total aid may be available to cover tuition, books, and supplies. Contact your local or area Bureau of Vocational Rehabilitation office.

**Veterans' Education Assistance** – To apply for VA Educational Benefits, please visit the VA website at <https://www.vets.gov/education/apply-for-education-benefits/> and apply for benefits. A Certificate of Eligibility will be issued in the mail to you in approximately 30 days after applying. Bring your Certificate of Eligibility to the school as proof of your education benefits.



## **VETERANS EDUCATION PROGRAMS**

**The following programs are eligible for VA funding:**

>Dental Assistant

>Phlebotomy

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### **Veterans Education Assistance Benefits**

- ❖ Chapter 30 Montgomery GI Bill Active Duty Educational Assistance
- ❖ Chapter 31 Vocational Rehabilitation
- ❖ Chapter 32 Veterans' Education Assistance Program
- ❖ Chapter 33 Post 911\*\*
- ❖ Chapter 35 Survivors' and Dependents' Educational Assistance
- ❖ Chapter 1606 Montgomery GI Bill Selected Reserve Educational Assistance Program
- ❖ Chapter 1607 Montgomery GI Bill Selected Reserve Educational Assistance Program

To apply for VA Educational Benefits, please visit the VA website at <https://www.vets.gov/education/apply-for-education-benefits/> and apply for benefits.

**A Certificate of Eligibility is required to be presented upon registration as proof of your education benefits.**

\*\*Chapter 33 only pays the school directly, so you are allowed to start a program without payment if you can provide your VA Certificate of Eligibility in advance.

**ALL OTHER BENEFITS ARE PAYABLE DIRECTLY TO STUDENT AND NOT TO THE SCHOOL. THEREFORE, THE STUDENT IS RESPONSIBLE FOR ALL TUITION AND FEES ASSOCIATED WITH THEIR PROGRAM.**