

**PENTA CAREER CENTER
BOARD OF EDUCATION
REGULAR MEETING OF April 6, 2011**

The regular session of the Penta Career Center Board of Education was called to order by President Limes at 5:15 p.m. with the following members present: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9).

Staff members present: Mr. Matter, Mrs. Herringshaw, Mr. Kurtz, Mr. Richardson, Mr. Davis and Mr. Whitlatch.

APPROVAL OF THE MINUTES

Mr. Righi moved and Mrs. Brown seconded that the Board approve the minutes from the regular meeting of March 9, 2011.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mrs. Sander, Mr. Schoenlein, and Mr. Smith (7). ***Abstentions:*** Mrs. Limes, Mr. Rutherford (2). President Limes declared the motion carried.

RECOGNITION OF VISITORS

The visitors at the meeting were Jane Maiolo, The Journal Newspapers; Dave Derminer, Penta Instructor; David DuPont, Sentinel-Tribune; Eric Soltis, Penta Treasurer's Office Intern; Nicole Costello, Penta Instructor; Naomi Ortega (Rossford), Penta student; and Summar Coogler (Springfield), Penta student.

FEATURED PROGRAM

Animal Science students, Naomi Ortega (Rossford) and Summar Coogler (Springfield), along with their instructor, Nicole Costello, discussed the work they do training birds from Pet Supplies Plus pet stores. The pet store gives birds to the Animal Science class to train. The students learn industry terms and training techniques.

ADDENDUMS TO THE AGENDA

Dr. Myers moved and Mr. Rutherford seconded that the Board approve the agenda sent to Board Members with the following addendums and replacement page:

- 4.1 Recommendations Pertaining to Resignations/Retirements
- 4.4 C Recommendations for Non-Renewal of Non-Certified Staff
- 4.7 Recommendations Pertaining to Attendance at Professional Meetings
- 4.6 C Recommendations for Non-Renewal of Certified Staff – Replacement page

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

COMMITTEE REPORTS

Personnel Committee – Mr. Righi reported that the Personnel Committee met prior to the Board meeting to discuss personnel related issues.

REPORTS OF THE TREASURER

Financial Reports – Upon the recommendation of Treasurer Herringshaw, Mr. Smith moved and Dr. Myers seconded that the Board approve the March financial and investment reports.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

401(a) Accumulated Pay Plan - Upon the recommendation of Treasurer Herringshaw, Mrs. Sander moved and Mr. Rutherford seconded that the Board approve the following resolution:

BE IT RESOLVED THAT: Effective July 1, 2010, the Penta Career Center Board of Education (the "Board") shall update its defined contribution plan (Penta Career Center 401(a) Accumulated Leave Plan) intended to meet the qualification requirements of Section 401(a) of the Internal Revenue Code of 1986, as amended, and the requirements of state and/or local law.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

401(a) Retirement Plan Termination Resolution - Upon the recommendation of Treasurer Herringshaw, Mr. Rutherford moved and Mrs. Sander seconded that the Board approve the following resolution:

WHEREAS, the Board of Education of Penta Career Center has the authority to establish, maintain and terminate a defined contribution plan intended to meet the qualification requirements of Section 401(a) of the Internal Revenue Code of 1986, as amended, and the requirements of state and/or local law, for employees of Penta Career Center; and

WHEREAS, the Board authorized the adoption of such 401(a) qualified defined contribution plan known as Penta Career Center 401(1) Plan effective July 1, 2004; and

WHEREAS, the Board no longer seeks to maintain the Penta Career Center 401(a) Plan (formal name of the plan);

BE IT RESOLVED THAT: Effective July 1, 2010, the Board directs that the Penta Career Center 401(a) Plan be terminated effective July 1, 2010, and amounts under such Plan be distributed to Plan participants and, as applicable; beneficiaries as soon as administratively feasible in accordance with the Internal Revenue Code and regulations thereunder.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO THE BOARD

STAFF – PERSONNEL

Recommendations Pertaining to Resignations / Retirements - Upon the recommendation of Superintendent Matter, Mrs. Brown moved and Mr. Smith seconded that the Board approve the resignation and retirements of the following:

Edward Brewer, Fire/EMT Instructor, resignation effective August 26, 2011.

Anthony Klever, Part-time English Instructor, resignation effective August 26, 2011.

Leslie Oswald, Assistant to the Treasurer, resignation effective June 30, 2011.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Recommendations Pertaining to the Employment of Supportive Personnel - Upon the recommendation of Superintendent Matter, Dr. Myers moved and Mrs. Sander seconded that the Board approve the employment of the following Supportive Personnel:

Eric Soltis, Substitute in the Treasurer's office, \$15.00 per hour as scheduled April 4, 2011 – June 30, 2011

Summer Employment – for the period of June 6, 2011 – August 12, 2011

Jim Slagle – Summer Work Crew Supervisor, \$17.50 per hour as scheduled.

Lauren Clapsaddle – Summer Work Crew Supervisor, per the 2011-2012 Salary Schedule for Instructional Aide.

Nick Kazmaier – Summer Work Crew Supervisor, per the 2011-2012 Salary Schedule for Instructional Aide.

Student workers at the rate of \$7.50 per hour:

**Alexis Deleon
Alisia Fraire
Taylor Frost
Wilbur Graham
Jacob Harriet
Chio Inteus
Courtney Jacobs
Nick McCullough
Brooke Newell**

**Caban Rashad
Cory Sestak
Ashtin Staler
Dylan Vasher
Shelly Wise
Estefon Gonzales – Alternate
Emily McGee – Alternate
Amanda Redford - Alternate**

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Recommendations for Re-Employment of Non-Certified Staff - Upon the recommendation of Superintendent Matter, Mr. Smith moved and Mrs. Brown seconded that the Board approve the re-employment of the following non-certified staff:

Name	Recommended Contract
Diekman, Margaret, Cafeteria Worker	1-Year
Edwards, Laura, Cafeteria Worker	1-Year
Fisher, William, Instructional Aide	1-Year
Gillis, Franz, Instructional Aide	1-Year
Hansen, Melissa, Instructional Aide	1-Year
Hummel, Barbara, Cafeteria Worker	1-Year
Kazmaier, Nick, Instructional Aide	1-Year
Kee, Angela, Instructional Aide	1-Year
Keesecker, Diane, Instructional Aide	1-Year
Rowland, Kelly, Instructional Aide	1-Year
Spoerl, Lauren, Career Assessment Tech	1-Year
Stribrny, Nancy, Cafeteria Worker	1-Year
Wells, Melinda, Preschool Technician	1-Year
Zak, Raymond, Cafeteria Worker	1-Year

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Recommendations for Re-Employment of Non-Certified Staff-Continuing - Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mrs. Brown seconded that the Board approve a continuing contract for the following non-certificated personnel:

Name	Recommended Contract
Bautista, Natalia, Secretary	Continuing
Clapsaddle, Lauren, Instructional Aide	Continuing
Click, Brooke, Secretary	Continuing
Hanthorn, Rhonda, Secretary	Continuing
Kronk, Holly, Secretary	Continuing
Smith, Stephanie, Secretary	Continuing

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Recommendations for Non-Renewal of Non-Certified Staff - Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mrs. Brown seconded that the Board approve the non-renewal of the following non-certified staff:

Name	Recommended Contract
Koball, Brett, Job Coach	Non-renew
Leemaster, Shirley, Cafeteria Worker	Non-renew
Merillat, Penny, Job Coach	Non-renew
Schober, Cheryl, Job Coach	Non-renew
Smith, Ruth Ann, Job Coach	Non-renew
Sparks, Nancy, Cafeteria Worker	Non-renew
Vogelpohl, Dave, Job Coach	Non-renew
Vogelpohl, Tina, Job Coach	Non-renew

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Recommendations for Re-Employment of Administrative Support Staff - Upon the recommendation of Superintendent Matter, Mr. Righi moved and Mr. Rutherford seconded that the Board approve the re-employment of the following administrative supportive personnel:

Name	Recommended Contract
Brenneman, Keith, PC Technician II	2-year

Name	Recommended Contract
Drake, Adrienne, Assistant to the Treasurer	1-year
Grills, Caleb, PC Technician I	1-year
Reeves, Lori, Administrative Assistant	1-year

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Recommendations for Re-Employment of Certified Staff - Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mrs. Brown seconded that the Board approve the re-employment of the following certified personnel:

Certified Staff	Recommended Contract
Bengela, Timmi	1-Year
Berger, Amanda	1-Year
Bockbrader, Annette	1-Year
Brown, Kevin	1-Year
Brown, Krysteena	1-Year
Christman, Aric	1-Year
Costello, Nicole	1-Year
DeLand, Sarah	1-Year
Grycza, Russell	1-Year
Hagerman, Kelly	1-Year
Herrig, Matthew	1-Year
Makowski, Janea	1-Year
Osborne, Thomas	1-Year, ½ time
Pachell, Terri	1-Year
Reichow, Gretchen	1-Year
Robinson, Merrily	1-Year
Ryan, Luke	1-Year
Short, Whitney	1-Year
Wcislek, Carrie	1-Year
Zilba, Leslie	1-Year
Armstrong, Lorrie	4-Year
Beran, Ashley	4-Year
Briggs, Shaun	4-Year
Buck, Janet	4-Year
Drennan, Nicholas	4-Year
Germann, Jody	4-Year
Kirian, Brooke	4-Year

Certified Staff	Recommended Contract
Miller, Amanda	4-Year
Miller, Vicki	4-Year
Ryan, Mark	4-Year
Sorg, Andrea	4-Year
Stockwell, Phillip	4-Year
Sullivan, Brenna	4-Year
Golden, Robert	5-Year
Leo, Vera	5-Year

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Recommendations for Re-Employment of Certified Staff – Continuing - Upon the recommendation of Superintendent Matter, Mr. Smith moved and Mr. Righi seconded that the Board approve the re-employment with a continuing contract of the following certified personnel:

Name	Recommended Contract
Byrd, Rebecca	Continuing
Dorfmeister, Jane	Continuing
Freeborn, Jessica	Continuing
Hollinger, Barbara	Continuing
Kohlhofer, Frank	Continuing
McClure, Katie	Continuing
Neiderhouse, Noah	Continuing
Pattay, Katina	Continuing
Roe, Michelle	Continuing
Stacklin, David	Continuing
Tudor, Patricia	Continuing
Wyandt, Daniel	Continuing

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Recommendations for Non-Renewal of Certified Staff - Upon the recommendation of Superintendent Matter, Dr. Myers moved and Mrs. Brown seconded that the Board approve the non-renewal of the following certified staff:

Name	Recommended Contract
Keith Haig, Substitute	Non-Renew
Megan Haig, Substitute	Non-Renew

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Recommendations for Renewal of Certified Adult Education Staff - Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mrs. Brown seconded that the Board approve the re-employment of the following certified adult education personnel:

Name	Recommended Contract
Covington, Cynthia	1-Year (225 days)

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Recommendations for Non-Renewal of Adult Education Staff - Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mr. Smith seconded that the Board approve the non-renewal of the following adult education personnel:

Name	Recommended Contract
Keith Haig	Non-renew
William Kopaniasz	Non-renew
Renee Goldstein	Non-renew
Debra Morris	Non-renew

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Report on Attendance at Professional Meetings – Upon the recommendation of Superintendent Matter, Dr. Myers moved and Mr. Schoenlein seconded that the Board approve the following requests to attend professional meetings, participate in staff development activities, or career-technical leadership activities which are out of state or exceed \$150.00 and require Board action:

Becky Byrd, International DECA Career Development Conference, Orlando, FL, April 29, 2011 – May 4, 2011. Estimated cost: \$1220.00. Substitute required.

John Chaney, International DECA Career Development Conference, Orlando, FL, April 29, 2011 – May 4, 2011. Estimated cost: \$1645.00. Substitute required.

Angela Dietrich, Family Career and Community Leaders of America State Competition and Conference, Nelsonville, OH and Columbus, OH, April 12-15, 2011. Estimated cost: 801.20. No substitute required.

Angela Dietrich, Skills USA State Conference, Columbus, OH, April 28-30, 2011. Estimated cost \$392.00. No substitute required.

Rita Haddad, Health Science 2011 Spring Conference, Perrysville, OH, April 14-15, 2011. Estimated cost: \$344.00. Substitute required.

Ann Hale, International DECA Career Development Conference, Orlando, FL, April 29, 2011 – May 4, 2011. Estimated cost: \$1220.00. Substitute required.

Chuck Jaco, Business Professionals of America State Contests, Columbus, OH, March 17-18, 2011. Estimated cost: \$310.00. No substitute required.

Cindy Jones, Ohio Association of Adult Continuing Education Navigating Change Conference, Dublin, OH, April 13-15, 2011. Estimated cost: \$210.00. No substitute required.

Brooke Kirian, Ohio Family Career & Community Leaders of America Conference, Columbus, OH, April 13-15, 2011. Estimated cost: \$194.00. Substitute required.

Janea Makowski, FCCLA State Competition, Nelsonville, OH, April 14-15, 2011. Estimated cost: \$460.00. Substitute required.

Debra Morris, Ohio Association of Adult Continuing Education Navigating Change Conference, Dublin, OH, April 13-15, 2011. Estimated cost: \$645.36. No substitute required.

Teresa Nissen, Ohio Family Career & Community Leaders of America Conference, Columbus, OH April 13-15, 2011. Estimated cost: \$194.00. Substitute required.

Terri Pachell, Health Science 2011 Spring Conference, Perrysville, OH, April 14–15, 2011. Estimated cost: \$249.00. Substitute required.

Jim Rhegness, FCCLA State Convention, Columbus, OH, April 12-15, 2011. Estimated cost: \$420.00. Substitute required.

Claudia Ruedisueli, Ohio Association of Adult Continuing Education Navigating Change Conference, Dublin, OH, April 13-15, 2011. Estimated cost: \$210.00. No substitute required.

Mark Ryan, Ohio FFA Convention, Columbus, OH, May 4-6, 2011. Estimated cost: \$370.00. Substitute required.

Nadine Scott, International DECA Career Development Conference, Orlando, FL, April 29, 2011 – May 4, 2011. Estimated cost: \$1220.00. Substitute required.

Steve Schumm, State FFA Convention, Columbus, OH, May 5-6, 2011. Estimated cost: \$179.00. Substitute required.

Whitney Short, Ohio FFA Convention, Columbus, OH, May 4-6, 2011. Estimated cost: \$370.00. Substitute required.

Richard Waggoner, State FFA Floriculture Contest, Wooster, OH, April 14-15, 2011. Estimated cost: \$160.00. Substitute required.

Sara Whitaker, Family Career & Community Leaders of America Conference, Columbus, OH, April 13-15, 2011. Estimated cost: \$185.00. No substitute required.

Kevin Whitlatch, Ohio Association of Adult Continuing Education Navigating Change Conference, Dublin, OH, April 13-15, 2011. Estimated cost: \$690.18. No substitute required.

Suzanne zumFelde, Family Career & Community Leaders of America Conference, Columbus, OH, April 13-15, 2011. Estimated cost: \$485.00. Substitute required.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Recommendation Pertaining to Intern/Student Teacher Placement - Upon the recommendation of Superintendent Matter, Mr. Smith moved and Mr. Schoenlein seconded that the board approve the following Student Teacher / Intern placement:

Student Teacher/Intern	University	Penta Cooperating Teacher	Subject/Grade	Date
Laura McCabe	BGSU	Heather Smith-Nissen	Marketing Education	Fall Semester 2011
Zachary Liber	BGSU	Joe Nye	Business Education	Fall Semester 2011
Eric Soltis	n/a	Carrie Herringshaw	Treasurer Internship	Spring 2011

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

NWOET Membership Renewal - Upon the recommendation of Superintendent Matter, Mrs. Sander moved and Mr. Rutherford seconded that the Board approve the renewal of Penta Career Center's Northwest Ohio Educational Technology (NWOET) Comprehensive Membership for 2011-12 at the cost of \$1.65 per student (same price as 2010-11) based on the 2010 enrollment (1,839).

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

DISTRICT ACTIVITY REPORTS

Assistant Superintendent Richardson and Directors Kurtz and Whitlatch were present to discuss various activities taking place within the district.

COMMENTS FROM BOARD MEMBERS

At this time, each Board member was given the opportunity to make comments or statements of interest to other Board members.

COMMENTS FROM GUESTS

At this time, guests were given the opportunity to make comments or statements of interest to the Board.

ADJOURNMENT

There being no further business to come before the Board, President Limes declared the meeting adjourned at 6:16 p.m.

President

ATTEST:

Treasurer