

**PENTA CAREER CENTER
BOARD OF EDUCATION
REGULAR MEETING OF October 12, 2011**

The regular session of the Penta Career Center Board of Education was called to order by President Limes at 5:15 p.m. with the following members present: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9).

Staff members present: Mr. Matter, Mrs. Herringshaw, Mr. Kurtz, Mr. Birt and Mr. Whitlatch.

APPROVAL OF THE MINUTES

Mrs. Brown moved and Mrs. Sander seconded that the Board approve the minutes from the regular meeting of September 14, 2011.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

RECOGNITION OF VISITORS

The visitors at the meeting were Jane Maiolo, The Journal Newspapers; Dave DuPont, Sentinel-Tribune Newspaper; and Janet Buck, Penta Instructor. Penta Small Animal Care Students: Andrew Hornyak (Rossford), Ashley Nagle (Springfield), Brooke Newell (North Baltimore), and Nicholas White (Perrysburg); Jim Henline, Penta Supervisor; Brittany Jett; and Nick McCullough (Eastwood), Penta Public Safety/Criminal Justice Student.

FEATURED PROGRAM

Small Animal Care – Small Animal Care students, Andrew Hornyak (Rossford), Ashley Nagle (Springfield), Brooke Newell (North Baltimore), and Nicholas White (Perrysburg), along with their instructor, Janet Buck, shared about participating in the Eastern States Exposition, better known as The Big E. The conference was held in Springfield, Massachusetts, on Thursday, September 15, 2011. The students competed in the Small Animal Career Development Event.

Public Safety/Criminal Justice – Public Safety/Criminal Justice senior, Nick McCullough (Eastwood), shared about representing Penta at the SkillsUSA Washington Leadership Training Institute. The training institute took place September 17-22, in Washington, DC. This is the first time since 2003 that an Ohio student has participated in the institute. Nick McCullough is the President of the Ohio SkillsUSA.

ADDENDUMS TO THE AGENDA

Dr. Myers moved and Mr. Rutherford seconded that the Board approve the agenda sent to Board Members with the following addendums:

- 4.2 Recommendations Pertaining to the Employment of Supportive Personnel
- 4.4 Recommendations Pertaining to Attendance at Professional Meetings
- 4.6 Guest Service Fees for 2011-2012

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

COMMITTEE REPORTS

Finance Committee – Mrs. Sander reported that the Finance Committee met prior to the Board meeting to discuss the Five-Year Forecast.

REPORTS OF THE TREASURER

September Financial and Investment Reports – Upon the recommendation of Treasurer Herringshaw, Mr. Smith moved and Mrs. Sander seconded that the Board approve the September Financial and Investment Reports.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Five-Year Forecast – Upon the recommendation of Treasurer Herringshaw, Mrs. Sander moved and Mrs. Brown seconded that the Board approve the Five-Year Forecast and Notes to the Five-Year Forecast as follows:

**FIVE YEAR FORECAST
PENTA CAREER CENTER**

Line Number	Fiscal Year 2009 ACTUAL	Fiscal Year 2010 ACTUAL	Fiscal Year 2011 ACTUAL	Ave Annual CHANGE	Fiscal Year 2012 FORECAST	Fiscal Year 2013 FORECAST	Fiscal Year 2014 FORECAST	Fiscal Year 2015 FORECAST	Fiscal Year 2016 FORECAST
Revenue:									
1.010 General Property (Real Estate)	10,289,855	10,192,896	10,597,055	1.40%	10,509,472	10,350,000	10,350,000	10,350,000	10,350,000
1.020 Tangible Personal Property Tax	442,271	31,415	28,643	-50.80%	-	-	-	-	-
1.030 Income Tax	13,367,966	13,377,183	13,764,337	1.50%	13,764,337	13,764,337	13,764,337	13,764,337	13,764,337
1.035 Unrestricted Grants-In-Aid (All 3100's except 3130)	-	-	-	-	-	-	-	-	-
1.040 Restricted Grants-In-Aid (All 3200's)	-	-	-	-	-	-	-	-	-
1.050 Property Tax Allocation (3130)	2,706,889	2,692,444	2,104,143	-11.20%	1,606,971	1,225,000	1,225,000	1,225,000	1,225,000
1.060 All Other Rev except 1931, 1933, 1940, 1950, 5100 & 5200	298,888	167,028	134,723	-31.70%	102,128	121,217	121,217	121,217	121,217
1.070 Total Revenue	27,085,679	25,460,956	26,588,901		25,982,908	25,460,554	25,460,554	25,460,554	25,460,554
Other Financing Sources									
2.010 Proceeds From Sale of Notes (1940)	-	-	-	-	-	-	-	-	-
2.020 State Emergency Loans & Advancements (Approved - 1950)	-	-	-	-	-	-	-	-	-
2.030 Total Sale of Notes/State Emg Loans & Adv.	-	-	-	-	-	-	-	-	-
2.040 Operational Transfers-In (5100)	-	-	-	-	-	-	-	-	-
2.050 Advances-in (5200)	114,773	48,613	220,491	148.00%	140,863	150,000	150,000	150,000	150,000
2.060 All Other Financing Sources (1931 & 1933)	11,171	4,862	-	-56.50%	-	-	-	-	-
2.070 Total Other Financing Sources	125,944	53,475	220,491	127.40%	140,863	150,000	150,000	150,000	150,000
2.080 Total Revenues and Other Financing Sources	27,211,623	25,514,431	26,809,392	-0.70%	26,123,771	25,610,554	25,610,554	25,610,554	25,610,554
Expenditures:									
3.010 Personal Services	14,248,044	15,393,473	15,444,392	4.10%	15,242,852	15,243,275	15,586,249	15,936,940	16,296,520
3.020 Employees' Retirement/Insurance Benefits	4,687,070	4,896,238	5,192,692	5.30%	5,225,297	5,513,648	5,901,015	6,324,851	6,788,913
3.030 Purchased Services	2,642,815	2,585,895	2,601,067	-0.80%	2,886,803	2,801,166	2,810,235	2,845,174	2,881,008
3.040 Supplies and Materials	1,366,103	1,285,066	1,273,668	-3.40%	1,293,056	1,285,261	1,310,966	1,337,188	1,363,929
3.050 Capital Outlay	1,789,086	806,076	531,549	-44.50%	750,000	500,000	500,000	-	-
3.060 Intergovernmental (7600 and 7700 Functions)	-	-	-	-	-	-	-	-	-
Debt Service:									
4.010 All Principal - (Historical Only)	-	-	-	-	-	-	-	-	-
4.020 Principal-Notes	-	-	-	-	-	-	-	-	-
4.030 Principal-State Loans	-	-	-	-	-	-	-	-	-
4.040 Principal-State Advancements	-	-	-	-	-	-	-	-	-
4.050 Principal-HS 264 Loans	-	-	-	-	-	-	-	-	-
4.055 Principal other	-	-	-	-	-	-	-	-	-
4.080 Interest and Fiscal Charges	-	-	-	-	-	-	-	-	-
4.300 Other Objects	387,404	427,174	470,001	10.10%	686,531	678,579	683,859	689,387	689,387
4.500 Total Expenditures	25,120,522	25,383,922	25,513,369	80.00%	26,064,539	26,021,929	26,792,324	27,133,540	28,018,757

Other Financing Uses

5.01	Operational Transfers-Out	892,100	639,670	-	100,000	100,000	100,000	100,000	100,000
5.02	Advances-Out	48,613	220,491	140,863	150,000	150,000	150,000	150,000	150,000
5.03	All Other Financing Uses								
5.04	Total Other Financing Uses	940,713	860,161	140,863	150,000	250,000	250,000	250,000	250,000
5.05	Total Expenditures and Other Financing Uses	26,061,235	26,254,083	25,854,232	26,234,539	26,271,929	27,042,324	27,383,540	28,268,757

Excess Of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses									
6.01	Other Financing Uses	1,150,388	260,348	1,155,160	-110,768	-661,375	-1,431,770	-1,772,986	-2,658,203

Cash Balance July 1 - Excluding Proposal Renewal/Replacement and New Levies									
7.01	Cash Balance June 30	3,392,699	4,543,086	4,803,434	5,958,594	5,847,826	5,186,451	3,754,681	1,981,695
7.02	Cash Balance June 30	4,543,087	4,803,434	5,958,584	5,847,826	5,186,451	3,754,681	1,981,695	-676,508
8.01	Estimated Encumbrances June 30	525,528	269,525	331,010	0	0	0	0	0

Reservation of Fund Balance:									
9.01	Textbook and Instructional Materials	0	0	0	0	0	0	0	0
9.02	Capital Improvements	0	0	0	0	0	0	0	0
9.03	Budget Reserve	0	0	0	0	0	0	0	0
9.04	DPIA	0	0	0	0	0	0	0	0
9.05	Debt Service	0	0	0	0	0	0	0	0
9.06	Property Tax Advances	0	0	0	0	0	0	0	0
9.07	Bus Purchases	0	0	0	0	0	0	0	0
9.08	Subtotal:	0	0	0	0	0	0	0	0

Fund Balance June 30 For Certification of Appropriations									
10.01	Fund Balance June 30 For Certification of Appropriations	4,017,559	4,533,909	5,627,584	5,847,826	5,186,451	3,754,681	1,981,695	-676,508

Revenue from Replacement / Renewal Levies:									
11.01	Income Tax - Renewal	0	0	0	0	0	0	0	0
11.02	Property Tax - Renewal or Replacement	0	0	0	0	0	0	0	0

11.03 Cumulative Balance of Renewal / Replacement Levies									
12.01	Fund Balance June 30 For Certificates of Contracts, Salary Schedules, and Other Obligations	4,017,559	4,533,909	5,627,584	5,847,826	5,186,451	3,754,681	1,981,695	-676,508

Revenue from New Levies:									
13.01	Income Tax - New	0	0	0	0	0	0	0	0
13.02	Property Tax - New	0	0	0	0	0	0	0	0
13.03	Cumulative Balance of New Levies	0	0	0	0	0	0	0	0

14.01 Revenue from Future State Advancements									
15.01	Unreserved Fund Balance June 30	4,017,559	4,533,909	5,627,584	5,847,826	5,186,451	3,754,681	1,981,695	-676,508

Notes to the Five Year Forecast

This forecast is being prepared in October 2011 to meet the statutory filing deadline. Because there is no funding formula for career-technical education beyond FY12 and because the Senate Bill 5 issue will not go before the voters until November 8th, we feel that two very vital pieces of information that are used to formulate the forecast are not known at this time. We are, however, still required to submit this forecast and have outlined the assumptions in the notes below.

REVENUES

Property Taxes - Real property tax revenues and property tax rollback/homestead exemption are based on the Wood County Auditor's estimate for tax revenue for FY12. Wood County has undergone reappraisal in 2011 for 2012 tax collections while Lucas and Ottawa Counties will undergo reappraisal in 2012 for 2013 tax collections.

State Foundation - The FY12 state foundation payment is estimated to be the same amount received in FY11 per the state's budget for career-technical education for the first year of the biennium beginning July 1, 2011. A funding formula will be in place July 1, 2013 for career-technical education. Since there is no information available regarding the formula as this forecast is being prepared, the assumption is being made our funding will be flat for FY13-16.

Other State Revenue - We will receive \$381,651 in Personal Property Tax loss reimbursement in FY12 which will be the final reimbursement from the state. In addition, we will no longer receive the public utility tax loss reimbursement payment. Between these two programs, Penta will lose approximately \$1,030,000 in FY12 in the general fund.

EXPENDITURES

Salaries - Salaries for certificated and classified personnel are based on the salary schedules in their respective negotiated contracts. Both bargaining units agreed to no increase in pay (base and steps) for the period July 1, 2011-June 30, 2013 (certified staff may move columns based on additional credit hours). In FY12, four positions were eliminated through attrition (GRADS instructor, carpentry instructor, agriculture instructor, and operations director). Two additional instructional aide positions were added to assist with coverage in the Behavior Intervention Program and the NovaNet lab. In FY14-16, the increase is based on step and column movement with no change in base salary.

Benefits - Health insurance premiums increased by 5% effective July 1, 2011, while dental insurance rates increased by 4%. The employee share of insurance premiums remains at 10%. The cost of health insurance for family and single per month is \$1,186.91 and \$445.35 respectively. The cost of dental insurance per month (blended rate for family and single) is \$90.03. Insurance costs are projected to increase 11% each year in FY13-16.

Discretionary Expenditures - Discretionary line items such as repair and maintenance, travel and supplies are based on departmental needs. Prior year expenditures and future needs are considered when determining the appropriations for these line items.

Textbooks - Textbooks requests are made through supervisors and in conjunction with course of study updates.

Equipment - Equipment requests are made through supervisors based on a need for replacement equipment or new equipment needed to allow for improved career-technical training.

Transfers - None projected for FY12. Transfers in the amount of \$100,000 have been projected for the food service and/or adult education funds for FY13-16.

Advances - An amount of \$150,000 has been estimated to be advanced to various grant funds at year-end to cover expenditures made during the grant year but final payment will not be received until final expenditure reports are filed.

Career-Technical Weighting Requirements - At least 75% of weighting money is appropriated for non-salary items as required by law.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Change Funds and Petty Cash – Upon the recommendation of Treasurer Herringshaw, Mr. Rutherford moved and Mr. Green seconded that the Board approve the Change Funds and Petty Cash for the 2011-12 school-year as follows:

Change Funds

Adult Education	\$50
Auto Parts	\$50
Bookstore	\$15
Central Office	\$50
Cosmetology	\$30
Culinary Connection	\$30
Floral	\$50
Food Service	\$264
Law Enforcement	\$30

Petty Cash Funds

Student Services	\$330
Lunch Fund	\$25

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO THE BOARD

STAFF – PERSONNEL

Recommendations Pertaining to the Employment of Supportive Personnel -

Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mrs. Brown seconded that the Board approve the employment of the following Supportive Personnel:

Shawn Dixon, Substitute Bus Driver, \$13.20 per hour as scheduled, for the 2011-2012 school year, pending completion of all requirements.

Roger Schultze, Substitute Bus Driver, \$13.20 per hour as scheduled, for the 2011-2012 school year.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Recommendations Pertaining to Employment of Certificated Personnel - Upon the recommendation of Superintendent Matter, Mrs. Brown moved and Mr. Rutherford seconded that the Board approve the employment of the following certificated personnel:

Jeffrey Elmore, Adult Education, ABLE/GED Instructor, \$20.00 per hour as scheduled, pending personnel requirements, for the 2011-2012 school year.

Diane Keesecker, Substitute Teacher, at the Substitute Teacher rate of pay, for the 2011-2012 school year.

Terri Pachell, Adult Education, STNA Instructor/Substitute, \$18.00 per hour as scheduled, pending personnel requirements, for the 2011-2012 school year.

Joanne Wolniewicz, Adult Education, ABLE/GED Instructor, \$20.00 per hour as scheduled, pending personnel requirements, for the 2011-2012 school year.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Report on Attendance at Professional Meetings – Upon the recommendation of Superintendent Matter, Mrs. Sander moved and Mr. Righi seconded that the Board approve the following requests to attend professional meetings, participate in staff development activities, or career-technical leadership activities which are out of state or exceed \$150.00 and require Board action:

Robert Anderson, Instructional Mentoring & Resident Educator Training, Toledo, OH, September 19-20, 2011. Estimated cost: \$210.48. Substitute required.

Debbie Ayers, National FFA Convention, Indianapolis, IN, October 19-22, 2011. Estimated cost: \$110.00. Substitute required.

Janet Bain, SkillsUSA Fall Conference, Columbus, OH, November 3-4, 2011. Estimated cost: \$310.00. Substitute required.

Rich Birt, Ohio Public Facilities Maintenance Association (OPFMA) Conference, October 24-25, 2011. Estimated cost: 535.04. No substitute required.

Scott Carpenter, Ohio School Improvement Institute, Columbus, OH, November 17-18, 2011. Estimated cost: \$623.86. No substitute required.

Lauren Clapsaddle, National FFA Convention, Indianapolis, IN, October 19-22, 2011. Estimated cost: \$110.00. No substitute required.

Lynette Cross, The Ohio Association of County Boards of Developmental Disabilities and Griffin Hammis Discovery Process Skill Building Workshop, Columbus, OH, September 29-30, 2011. Estimated cost: \$334.00. No substitute required.

Angela Dietrich, Ohio Trade and Industrial Supervisors Update Meeting, Columbus, OH, November 9-10, 2011. Estimated cost: \$582.00. No substitute required.

Adrienne Drake, E-School Mall Meeting, Pepper Pike, OH, October 25, 2011. Estimated cost: \$286.68. No substitute required.

Jane Eaton, All-Ohio Counselor's Conference, Columbus, OH, November 2-4, 2011. Estimated cost: \$442.00. No substitute required.

Kelly Hagerman, The Ohio Association of County Boards of Developmental Disabilities and Griffin Hammis Discovery Process Skill Building Workshop, Columbus, OH, September 28-30, 2011. Estimated cost: \$334.00. No substitute required.

Malia Homer, The Ohio Association of County Boards of Developmental Disabilities and Griffin Hammis Discovery Process Skill Building Workshop, Columbus, OH, September 29-30, 2011. Estimated cost: \$208.00. No substitute required.

Chuck Jaco, Ohio Trade and Industrial Educational Supervisor's Fall Conference, Columbus, OH, November 9-10, 2011. Estimated cost: \$555.00. No substitute required.

Katie McClure, The Ohio Association of County Boards of Developmental Disabilities and Griffin Hammis Discovery Process for Youth with Disabilities Workshop, Columbus, OH, September 28-30, 2011. Estimated cost: \$310.00. No substitute required.

Deb Morris, Adult Basic Literacy Education Fall Director's Meeting, Columbus, OH, October 17-18, 2011. Estimated cost: \$465.00. No substitute required.

Noah Neiderhouse, National FFA Convention, Indianapolis, IN, October 19-22, 2011. Estimated cost: \$470.00. Substitute required.

Mary Christine Rehard, All-Ohio Counselor's Conference, Columbus, OH, November 2-4, 2011. Estimated cost: \$574.00. No substitute required.

Whitney Short, National FFA Convention, Indianapolis, IN, October 19-22, 2011. Estimated cost: \$750.00. Substitute Required.

David Stacklin, National FFA Convention, Indianapolis, IN, October 19-22, 2011. Estimated cost: \$110.00. Substitute required.

Kevin Whitlatch, Adult Basic Literacy Education Fall Director's Meeting, Columbus, OH, October 17-18, 2011. Estimated cost: \$465.00. No substitute required.

Kevin Whitlatch, Adult Workforce Development Director's Meeting, Columbus, OH, October 26-27, 2011. Estimated cost: \$440.00. No substitute required.

Deborah Winters, The Ohio Association of County Boards of Developmental Disabilities and Griffin Hammis Discovery Process for Youth with Disabilities Workshop, Columbus, OH, September 28-30, 2011. Estimated cost: \$450.00. No substitute required.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Recommendations Pertaining to Intern/Methods/Student Teacher Placement

Upon the recommendation of Superintendent Matter, Mr. Smith moved and Mr. Green seconded that the Board approve the following Internships, Methods and Student Teacher placement:

Student Teacher/Intern	University	Penta Cooperating Teacher	Subject/Grade	Date
Alicia Smith	BGSU	Amy Perry	Intervention Services	Fall Semester 2011
Kevin Smith	BGSU	Ryan Thomas	Sophomore Exploratory Manufacturing & Transportation	Methods – Fall Semester 2011 Student Teaching Spring Semester 2011

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

Guest Service Fees for 2011-2012 – Upon the recommendation of Superintendent Matter, Mrs. Brown moved and Mr. Smith seconded that the Board approve the Guest Service Fees for 2011-2012 as follows:

Automotive Collision Repair – 419-661-6345

Types of work done in this area are painting and collision work. Service is limited to vehicles less than 10 years old and subject to the curriculum schedule. Automobiles must be brought in for an estimate prior to being accepted.

- **Parts**

This represents the cost of an item, necessary for the repair, purchased through our Auto Parts Department. Examples of these items include moldings, bumpers, windshields, etc.

- **Paint and Related Materials**

This cost shall be determined by assessing the refinish time according to Mitchell Repair Manuals x \$30.00 per refinish hour. This figure will represent the cost of paint and material charges and includes, but is not limited to, shop towels, sandpaper, thinner used for tool cleaning purposes, grease and wax remover, metal conditioners, car wash soap, masking paper, masking tape, welding rod, welding wire, welding gases, oil, etc.

- **Body Repair Charges**

This cost shall be determined by assessing the body labor charge x \$10.00 per estimated labor hour (repairing dents, dings, rust, etc.)

- **Hazardous Waste/EPA Fee**

This is a flat charge of \$3.00 per vehicle repaired.
 (This cost is applied to storage and proper disposal of paint waste material.)

Automotive Technology – 419-661-6345

Service is limited to vehicles less than 10 years old and subject to curriculum and schedule.

Transmissions, timing belts, head gaskets, or major engine repair work is NOT accepted

SHOP CHARGES

Align Front End	\$20.00
Brake Calipers, Replace front or rear	\$15.00/each
Brake Pads, Replace (Disc Front)	\$15.00/per axle
Brake Drum, Turn (Each)	\$15.00
Brake Rotor, Turn (Each)	\$15.00
Brake Shoes, Repair (Rear)	\$15.00/per axle
Computer Diagnostic Test	\$15.00
Cooling System, Flush, Recycle.....	\$15.00
Electrical Wiring Problem Diagnostic	\$15.00
Engine Scope Test.....	\$15.00
Lubrication & Tires	\$5.00
Oil Change & Filter, MSRP cost of oil/filter plus \$2.00 EPA disposal fee	
Tire Changes – MSRP cost of tires plus \$4.00 EPA tire disposal fee	

Parts prices at MSRP will be charged to customer in addition to the shop fee.
Shop Charges for service and repair not listed will be per approval by customer. These charges are necessary to cover the use of tools and equipment involved. Shop Charges DO NOT include the cost of repair materials.

Computer-Aided Design (CAD) – 419-661-6358

Blueprint Services	\$1.00 per sheet - up to size 24" x 36" bond paper
3D Printing Services	\$15.00 per cu. in. (\$30.00 minimum order)
Design Services.....	\$15.00 per hour

Computer Hardware/Networking – 419-666-1120, Extension 2221

Computer Repair/Troubleshooting

.....	\$15.00 (Tool Charge) plus cost of parts
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CONSTRUCTION TRADES PROGRAMS

To inquire about projects and scheduling availability, please contact David Ziemke, Construction Trades Supervisor at **419-661-6358**.

Construction Carpentry / Construction Remodeling

Senior House Project

- \$6,000 which includes a transportation fee of \$2.00/mile for each bus round trip and a tool charge fee for Construction Carpentry, Construction Electricity, and Construction Masonry. The home owner is also responsible for rental of a tool storage box.

Other types of projects: garages, small storage buildings, and animal shelters. Project costs to include:

Transportation Charge.....	\$2.00/mile
Garages:	
1-car	\$350.00
2-car	\$500.00
Home Remodeling/Additions	cost determined per project

Construction Electricity /HVAC/R Piping Systems Technology

Transportation Charge.....	\$2.00/mile
15% of estimated retail costs of materials	

Construction Masonry

Transportation Charge.....	\$2.00/mile
Minimum Charge.....	\$15.00
Laying of Concrete	\$5.00/yard
Laying Brick.....	\$25.00/1,000 bricks
Laying Block	\$0.15/each

Cosmetology and Hair Design – 419-661-6343

A variety of personal care services are available to the public. Most services are offered during the senior laboratory time by appointment, although walk-in clients are accepted if possible. Junior students will be able to accept clients for limited services during the second semester. **All services are performed by the students.**

Shampoo.....	\$2.00
Shampoo and Style	\$6.00
Style/No shampoo.....	\$5.00
Hair Cut	\$6.00
Neck Trim.....	\$1.00
Special Occasion Up-Do	\$15.00
Perm: Short Hair	\$25.00
Perm: Long Hair.....	\$40.00
Relaxer	\$25.00
Highlight	\$35.00
Each Extra Color	\$5.50
Permanent Color	\$20.00
Semi-Permanent Color.....	\$20.00
Double Processing Blonde.....	\$40.00
Spa Manicure (Tax included)	\$7.50
French Polish (Tax included)	\$5.00
Spa Pedicure (Tax included).....	\$15.00
Pedicure Polish Change (Tax included).....	\$7.50
Acrylic Nails (Full Set) (Tax included)	\$15.00
Acrylic Nails (Balance) (Tax included).....	\$10.00
Paraffin Dip (Tax included).....	\$4.00
Facial (Tax included)	\$12.00
Pack or Mask (Tax included)	\$4.00
Make-Up Application (Tax included).....	\$4.00
Eyebrow Arch (Tax included).....	\$5.00
Wax (Tax included)	\$8.00

Long hair is anything shoulder length or below

Cosmetology students may perform all services while Hair Design students may perform only cutting, styling, and chemical services on hair.

Culinary Arts – 419-661-6486

The Culinary Connection is open three days a week starting in October, offering a variety of lunch items. The restaurant is open to the public from 11:00 a.m. to 1:00 p.m. Lunch costs vary from \$6.00 to \$9.00 including dessert and beverage. Please check our website (www.pentacareercenter.org) for dates and a sample menu or call ahead to make sure the restaurant is open.

Special luncheons, breakfasts, and dinners may also be prepared and served by the culinary students. Events that are scheduled beyond school hours may be accepted or declined at the discretion of the culinary instructors. These events can be scheduled by calling Mrs. Dietrich in the Human Services Office at 419-661-6486. Cost for these events is the cost of food, linens, labor, and a 25% equipment charge.

Early Childhood Education – 419-661-6486

The Early Childhood Education Program operates a preschool called the Early Learning Center for children ages three to five. The preschool is open to the public on a first come, first service basis. Children can be enrolled in the preschool program for up to two years. The preschool program runs Monday through Thursday on school days, from September through May, for two hours in the morning or two hours in the afternoon. The morning preschool program is designed for three-year-olds and young four-year-olds. The afternoon preschool program focuses on preparing older four-year-olds and five-year-olds for early school experiences. Cost for the preschool program is \$585.00 per year and is payable in monthly installments of \$65.00 per month.

Floral Design/Greenhouse Production – 419-661-6344

Floral shop services and sales are provided by the Floral Design/Greenhouse Production Program. Floral arrangements, corsages, boutonnieres, and wedding flowers are prepared by the students. Prices vary, depending on the current price of cut flowers supplied by the wholesalers and the size of arrangement. **The spring plant sale of bedding plants and hanging baskets begins on May 1st each year.**

Gas & Diesel Engine – 419-666-1120, Extension 1429

Examples of repairs and overhaul on gas and diesel equipment includes: lawn mowers, tractors, chain saws, snowmobiles, small outboard motors, motorcycles, and industrial equipment. Service acceptance is subject to the curriculum schedule. Prices vary, depending on the size of the equipment and project, parts, and a tool and EPA fee that ranges from \$5 to \$50.

GRADS – 419-661-6486

The GRADS teachers offer seminars and information on parenting and birth control to member school classes and to classes at Penta as requested.

Public Safety/Criminal Justice and EMT-Fire Science – 419-661-6486

The Public Safety/Criminal Justice and Public Safety/EMT-Fire Science students assist several of the local law enforcement agencies with parking and traffic control, and other law enforcement related responsibilities at several festivals and fairs during the school year and in the summer. Examples include: Wood County Fair and Grand Rapids Apple Butter Festival.

Small Animal Care – 419-661-6362 (Paws and Claws)

BASICS:

which includes a three step bath, ear cleaning, nail trim, brush out, and teeth brushing

Animals up to 25 lbs.....	\$10.00
Animals 26-50 lbs.....	\$15.00
Animals 51-75 lbs.....	\$20.00
Animals 76-100 lbs.....	\$25.00
Animals Over 100 lbs.....	\$30.00

BATH WITH TRIM:

Animals up to 25 lbs.....	\$15.00
Animals 26-50 lbs.....	\$20.00
Animals 51-75 lbs.....	\$25.00
Animals 76-100 lbs.....	\$30.00
Animals Over 100 lbs.....	\$35.00

Welding – 419-661-6358

Work includes: miscellaneous ornamental and fabrication of projects as they fit into the curriculum. Costs include the cost of material plus a 10% tool fee.

***ALL taxes will be applied as applicable and prices are subject to change
as approved by the Penta Career Center Board of Education***

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, and Mrs. Limes (9). President Limes declared the motion carried.

DISTRICT ACTIVITY REPORTS

Directors Kurtz and Whitlatch were present to discuss various activities taking place within the district.

COMMENTS FROM BOARD MEMBERS

At this time, each Board member was given the opportunity to make comments or statements of interest to other Board members.

COMMENTS FROM GUESTS

At this time, guests were given the opportunity to make comments or statements of interest to the Board.

ADJOURNMENT

There being no further business to come before the Board, President Limes declared the meeting adjourned at 5:59 p.m.

President

ATTEST:

Treasurer