

**PENTA CAREER CENTER
BOARD OF EDUCATION
REGULAR MEETING OF JUNE 9, 2010**

The regular session of the Penta Career Center Board of Education was called to order by President Kathy Limes at 7:30 a.m. with the following members present: Mrs. Brown, Mr. Green, Mrs. Limes, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith (9).

Staff members present: Mr. Matter, Mrs. Herringshaw, Mr. Davis, Mr. Kurtz, and Mr. Whitlatch.

APPROVAL OF THE MINUTES

Mr. Righi moved and Mr. Smith seconded that the Board approve the minutes from the regular meeting of May 12, 2010.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, Mrs. Limes (8). ***Abstention:*** Dr. Myers (1). President Limes declared the motion carried.

RECOGNITION OF VISITORS

The visitors at the meeting were Jane Maiolo, The Journal Newspapers; Jessica Freeborn, Penta Instructor and incoming PCCEA president.

ADDENDUMS TO THE AGENDA

Dr. Myers moved and Mrs. Sander seconded that the Board approve the agenda sent to Board members with the following addenda:

Exhibit 4.0 – Recommendation Pertaining to Resignation

Exhibit 4.2 – Recommendations Pertaining to Employment of Certificated Personnel

Exhibit 4.3 – Recommendations Pertaining to Attendance at Professional Meetings

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, Mrs. Limes (9). President Limes declared the motion carried.

COMMITTEE REPORTS

Mr. Righi reported that the Executive & Personnel Committee met prior to the board meeting to discuss employment of staff. He also reported that evaluations for the superintendent and treasurer should be completed and mailed to President Limes by June 23, 2010.

REPORTS OF THE TREASURER

Monthly Financial Report - The financial report and supplemental reports for the month of May were provided to each Board member. Members had the opportunity to ask questions or make comments regarding the reports.

Upon the recommendation of Treasurer Herringshaw, Mr. Smith moved and Mrs. Brown seconded that the Board approve the financial report for the month of May and the investment purchased in May.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, Mrs. Limes (9). President Limes declared the motion carried.

Grant Appropriation Adjustments – Upon the recommendation of Treasurer Herringshaw, Mr. Green moved and Mrs. Brown seconded that the Board approve the following appropriation adjustments for FY10:

	Fund	Receipts	Expenditures
PELL Grant	022	+99,300.50	+99,300.50
EMIS	432	-2,800.00	-2,800.00
ONEnet Subsidy	451	+3,000.00	+3,000.00
SEOG	535	+98.00	+98.00
High Schools That Work	461-9000	-1,000.00	-1,000.00
Agricultural 5 th Quarter	461-9001	+10,800.00	+10,800.00
Carl Perkins-Secondary	524-9000	+15,519.47	+15,519.47
Improving Teacher Quality	590-9000	-148.02	-148.02

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, Mrs. Limes (9). President Limes declared the motion carried.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO THE BOARD

STAFF – PERSONNEL

Recommendation Pertaining to Resignation - Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mrs. Brown seconded that the Board accept the following:

Ryan Lee – Public Safety/EMT Instructor, resignation effective July 1, 2010

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, Mrs. Limes (9). President Limes declared the motion carried.

Recommendations Pertaining to Employment of Supportive Personnel - Upon the recommendation of Superintendent Matter, Mr. Green moved and Dr. Myers seconded that the Board approve the employment of the following supportive personnel:

Deborah Grahn – Adult Education Evening Clerk, \$11.78 per hour as scheduled from July 1, 2010 through June 30, 2011

Caleb Grills, Information Technician I, \$15.08 per hour as scheduled from June 8, 2010 through June 30, 2010

Caleb Grills, Information Technician I, Step 1 \$31,361.00, 1-year limited contract for the period July 1, 2010- June 30, 2011

Job Coaches, hourly as scheduled for the 2010-2011 school year

Name	Step	Hourly Wage
Brett Koball	5	\$13.53
Penny Merillat	10	\$16.22
Cheryl Schober	10	\$16.22
Ruth Ann Smith	10	\$16.22
Dave Vogelpohl	10	\$16.22
Tina Vogelpohl	10	\$16.22

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, Mrs. Limes (9). President Limes declared the motion carried.

Recommendations Pertaining to Employment of Certificated Personnel - Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mr. Smith seconded that the Board approve the employment of the following certificated personnel:

Ryan Lee – Assistant Supervisor of Student Affairs Office, \$65,959.00 effective July 1, 2010, two-year administrative contract

Adult Education – for the period July 1, 2010 through June 30, 2011 as scheduled:

Business Education

Starla Eisenmann, \$16.00 per hour

ABLE/GED

Lynne Barth, \$20.00 per hour

Sue Brown, \$20.00 per hour

David Burkett, \$20.00 per hour

Karla Corrigan, \$20.00 per hour

Barbara Cunningham, \$20.00 per hour

Anne Driscoll, \$20.00 per hour

Jill Harris, \$20.00 per hour

Debbie Morris, \$20.00 per hour

Damon Murdock, \$20.00 per hour

Robyn Parker, \$20.00 per hour

Mary Passino, \$20.00 per hour

Sue Schlageter, \$20.00 per hour

Linda Sulpizio, \$20.00 per hour

Michael Thornton, \$20.00 per hour

Barbara Ulrich, \$20.00 per hour

Delores Young, \$20.00 per hour

Industrial Engineering

Lyman Hall, \$18.00 per hour

Calvin Rowe, \$18.00 per hour

Earl Stevens, \$18.00 per hour

Health

Theresia Thornton, \$18.00 per hour

Debra Wilburn, \$18.00 per hour

Family & Consumer Science

Cindra Holland, \$18.00 per hour

CPR / First Aid

Sharon Roman, \$17.00 per hour

HRD

Bill Deffenbaugh, \$18.00 per hour

Renee Goldstein, Diversified Industrial Technology (DIT) Coordinator, \$40,216.00, 189- day contract for the 2010-2011 school year

Bill Kopaniasz, Human Resource Development (HRD) Coordinator, \$46,990.00, 210-day contract for the 2010-2011 school year

Debra Morris, Adult Basic Literacy Education (ABLE) Program Assistant, \$47,700.00, 225-day contract for the 2010-2011 school year

Summer School Instructors

Summer School (June 10-30, 2010) Instructors to be compensated as follows:

- Academic Instructor
 - full schedule (two courses), \$2,250.00
 - half schedule (one course), \$1,125.00
- Health/Physical Education Instructor - \$1,875.00

Ashley Beran, Summer School English 9 & 10 Instructor, as scheduled

Bill Fisher, Summer School Math 9 & 10 Instructor, as scheduled

Missy Hansen, Summer School NovaNet/Health, as scheduled

Todd Drusback, Summer School Physical Education Instructor, as scheduled

OGT Intervention Instructors

Summer School OGT Intervention (June 14-18, 2010) to be compensated at \$800.00 per course, as follows:

Kelly Strahm, Science, as scheduled

Holly Kimpon, Science, as scheduled

Merrily Robinson, Math, as scheduled

Pat Weindel, Math, as scheduled

Timmi Bengela, Math, as scheduled

Megan Bores, Writing, as scheduled

Sheryl Sammons, Social Studies, as scheduled

Brad Odenweller, VOSE support, as scheduled

2010-2011 Extended Service Days	
Name	Days
Andrews, Amy	5
Ayers, Deb (Otsego)	19
Barron, Cheryl	3
Bell, Lisa	8
Biel, Edwina	8
Blanchard, Tim	6
Briggs, Shawn (Eastwood)	1
Brown, Christina (Oak Harbor)	19
Bryan, John (Springfield & Swanton)	13
Buck, Janet	19
Byrd, Becky (Perrysburg)	8

Christman, Heidi	6
Costello, Nicole	8
Cross, Lynette	8
Crow, Marta	6
Damschroder, Louis (Oak Harbor)	19
DeLand, Sarah	1
Delph-Ruffner, Dana (Perrysburg & Rossford)	13
Downs, Adam (Woodmore)	19
Eaton, Jane	19
Everett, Teresa (Anthony Wayne & Penta)	4
Eynon, Amy (North Baltimore)	1
Germann, Jody	19
Hale, Ann (Maumee)	8
Hammett, Pat	6
Heller, Richard (Genoa, Oak Harbor, & Woodmore)	13
Hogrefe, Heather (Springfield)	13
Hollinger, Barb	3
Huber, Ann (Otsego)	1
Huber, Caroline (Anthony Wayne)	1
Kelly, Debra (Bowling Green)	8
Kirian, Brooke (Anthony Wayne)	1
Kohlhofer, Frank (Springfield)	8
Kregel, Jennifer (Perrysburg)	1
Lee, David (Elmwood & North Baltimore)	13
Makowski, Janea	1
McClure, Katie	8
Miller, Amanda (Bowling Green & Otsego)	13
Miller, Vicki	3
Neiderhouse, Noah (Oak Harbor)	19
Nelson, Eric (Anthony Wayne & Maumee)	13
Nordlund, Annette (Oak Harbor)	1
Odenweller, Brad	6
Perry, Amy	3
Ratliff, Amanda	6
Rehard, Chris	19
Rhegness, Jim	1
Riegger, Susan (Otsego)	1
Ryan, Luke (Genoa)	19
Ryan, Mark (Anthony Wayne)	19
Schaller, Kay-Lynne (Anthony Wayne)	1
Schenkenberger, Tara	8
Schlatter, Karen	19
Schultz, Mary	19
Schumm, Steve	19
Scott, Nadine (Oak Harbor)	8
Searle, Brenda	6
Short, Whitney (Anthony Wayne)	19
Slivka, Ken (Bowling Green)	13
Smith-Nissen, Heather (Rossford)	8
Smithers, Jill (Otsego Junior High)	1
Sorg, Amanda (Oak Harbor Junior High)	1

Stacklin, David (Genoa)	19
Stephens, Laura	19
Stockwell, Phil (Eastwood, Lake, & Northwood)	13
Stutz, Becky (Anthony Wayne)	8
Sullivan, Brenna (Genoa)	1
Tucholski, Bill	8
Waggoner, Rick	19
Wcislek, Carrie (Springfield)	1
Weaver, Matt (Perrysburg & Springfield)	4
Willis, Nancy (Oak Harbor)	1
Winters, Deb	8
Zak, Dova (Woodmore)	1
zumFelde, Suzanne	1

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, Mrs. Limes (9). President Limes declared the motion carried.

Report on Attendance at Professional Meetings – Upon the recommendation of Superintendent Matter, Mrs. Sander moved and Mrs. Brown seconded that the Board approve the following requests to attend professional meetings, participate in staff development activities, or vocational leadership activities which are out of state or exceed \$150.00 and require Board action:

John Bryan – Career Based Intervention Leadership Conference, Dublin, OH, June 14-15, 2010. Estimated cost: \$269.00. No substitute required.

Chuck Jaco – Wood County Educational Service Center's Administrators' Academy, Bowling Green, OH, June 28 & 29, 2010. Estimated cost: \$193.00. No substitute required.

Jeff Kurtz – Employee Discipline in an Education Environment, Springfield, OH, June 14-16, 2010. Estimated cost \$273.00. No substitute required.

Annette Nordlund – Ohio Association Teachers of Family and Consumer Sciences, Columbus, OH, July 26-28, 2010. Estimated cost: \$1195.60. No substitute required.

Amanda Ratliff – Project SEARCH National Conference, Miami FL, July 6-9, 2010. Estimated cost: \$764.00. No substitute required.

Stephen Schumm – HOT Conference, Nelsonville, OH, June 15-17, 2010. Estimated cost: \$656.00. No substitute required.

Nancy Willis – Ohio Association Teachers of Family and Consumer Sciences, Columbus, OH, July 26-28, 2010. Estimated cost: \$460.00. No substitute required.

John Chaney – Wood County Administrators' Academy, Bowling Green, OH, June 28-29, 2010. Estimated cost: \$180.00. No substitute required.

Mary Short – Wood County Administrators' Academy, Bowling Green, OH, June 28-29, 2010. Estimated cost: \$180.00. No substitute required.

Kristine Waslar – Ohio Association for Career and Technical Education Summer Conference, Columbus, OH, July 28-30, 2010. Estimated cost: \$872.00. No substitute required.

Melinda Wells – National Family Career Community Convention and Contest, Chicago, Illinois, July 2-8, 2010. Estimated cost: \$1836.00. No substitute required.

2010 High Schools That Work Professional Development Conference, in Louisville, Kentucky, July 14 – 17, 2010. Estimated cost: \$733.00 each. No substitutes are required. Attendees are as follows:

Timmi Bengela	Jim Henline	Linda Meyer	Susan Short
Trava Bieszczad	Caroline Huber	Sandy Miller	Gary Taylor
John Bryan	Chuck Jaco	Jim Rhegness	Bill Tucholski
Scott Carpenter	Brooke Kirian	Merrily Robinson	Pat Weindel
Michele Flick	Jeff Kurtz	Tara Schenkenberger	Dan Weirich
Jerry Gladieux	Frank Lenz	Karen Schlatter	
Richard Heller	Vero Leo	Mary Schultz	

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, Mrs. Limes (9). President Limes declared the motion carried.

ADMINISTRATION

Course of Study Review – Superintendent Matter presented for the Board's 30-day review, the Course of Study for:

Geospatial Information Systems

Recommendations Pertaining to Policy Adoption – Upon the recommendation of Superintendent Matter and pursuant to the Board's 30-day review, Mrs. Brown moved and Mr. Green seconded that the Board approve the following board policies:

- Policy Number 0160 – Replacement Voting Bylaw 0167 (Bylaws)
RE: The number of votes needed to approve motions
- Policy Number 0169.1 – Revised Bylaw
Public Participation at Board Meetings
RE: Two day notice to be placed on the agenda
- Policy Number 2260.01 Revised Policy (Program)
Section 504/ADA
Prohibition against discrimination based on disability
- Policy Number 3122.02 – New Policy (Professional Staff)
Non Discrimination Based on Genetic Information of the Employee

- Policy Number 3430.01 – Revised Policy (Professional Staff)
FMLA Leave
Qualifying reasons for FMLA and Military Family Leave
- Policy Number 4121 – Revised Policy (Classified Staff)
Criminal History Record check
- Policy Number 4122.02 – New Policy (Classified Staff)
Non Discrimination Based on Genetic Information of the Employee
- Policy Number 4430.01 – Revised Policy (Classified Staff)
FMLA Leave
Qualifying reasons for FMLA and Military Family Leave
- Policy Number 8210 – Revised Policy (Operations)
School calendar
- Policy Number 9143 – New Policy (Relations)
Family and Civic Engagement Team

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, Mrs. Limes (9). President Limes declared the motion carried.

Recommendation to Waive Student Fees for the 2010-11 School Year – Upon the recommendation of Superintendent Matter, Mr. Righi moved and Mrs. Sander seconded that the Board waive student fees for the 2010-11 school year.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, Mrs. Limes (9). President Limes declared the motion carried.

Recommendation Pertaining to Adult Education Program Tuition – Upon the recommendation of Superintendent Matter, Mr. Smith moved and Mr. Rutherford seconded that the Board approve a 3.75% tuition increase for all Career-Pell eligible programs in Penta adult workforce education offerings effective July 1, 2010.

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, Mrs. Limes (9). President Limes declared the motion carried.

Recommendation Pertaining to Acceptance of Donation – Upon the recommendation of Superintendent Matter, Mr. Green moved and Dr. Myers seconded that the Board approve the following donation which has been received with the value as established by the donor:

Two (2) Lab Volt robotic trainers valued at \$20,000 from Owens Community College

Roll Call: Yeas: Mrs. Brown, Mr. Green, Dr. Myers, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Smith, Mrs. Limes (9). President Limes declared the motion carried.

DISTRICT ACTIVITY REPORTS

Assistant Superintendent Richardson and Directors Davis, Kurtz and Whitlatch were present to discuss various activities taking place within the district.

COMMENTS FROM BOARD MEMBERS

At this time, each Board member was given the opportunity to make comments or statements of interest to other Board members.

COMMENTS FROM GUESTS

At this time, guests were given the opportunity to make comments or statements of interest to the Board.

ADJOURNMENT

There being no further business to come before the Board, Mr. Rutherford moved and Mr. Schoenlein seconded that the meeting be adjourned. The vote was unanimous. President Myers declared the meeting adjourned at 8:09 a.m.

President

ATTEST:

Treasurer