

**PENTA CAREER CENTER
BOARD OF EDUCATION
REGULAR MEETING OF JANUARY 13, 2010**

The regular session of the Penta Career Center Board of Education was called to order by Vice President Robert Righi at 5:22 p.m. with the following members present: Mr. Green, Mr. Smith, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, and Dr. Myers (8). Absent: Mrs. Limes (1).

Staff members present: Mr. Matter, Mrs. Herringshaw, Mr. Richardson, Mr. Davis, Mr. Kurtz, and Mr. Whitlatch.

APPROVAL OF THE MINUTES

Dr. Myers moved and Mrs. Sander seconded that the Board approve the minutes from the regular meeting of December 9, 2009.

Roll Call: Yeas: Mr. Green, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, Dr. Myers (7). **Abstention:** Mr. Smith (1). Vice President Righi declared the motion carried.

RECOGNITION OF VISITORS

The visitors at the meeting were Jane Maiolo, The Journal Newspapers; David Dupont, Sentinel Tribune; Aaron Carpenter, Sentinel Tribune; Debbie Morris, Adult Education Program Assistant; Dan Wyandt, Geospatial Information Systems Instructor; Andrew Perkins, GIS student .

ADDENDUMS TO THE AGENDA

There were no addendums issued in January.

FEATURED PROGRAM

This month's featured program is Geospatial Information Systems (GIS), with Instructor, Dan Wyandt. Dan presented an update on the second year of this STEM (Science Technology Engineering Math) program as well as the projects the class has undertaken for "real world" learning opportunities. Andrew Perkins talked about a project he worked on with Job and Family Services of Wood County. The project consisted of plotting addresses of Medicare recipients in Wood County so the agency could better provide services in locations that were more convenient for those recipients.

EXECUTIVE SESSION

Mr. Green moved and Mr. Rutherford seconded that the Board go into Executive Session to discuss personnel.

The board went into Executive Session at 5:50 p.m. and returned to Regular Session at 6:14 p.m. with eight members present.

RESOLUTION

Upon the recommendation of Superintendent Matter, Mr. Green moved and Mr. Schoenlein seconded that the following resolution be approved.

WHEREAS, Mr. Mark Zafuto has been notified that this Board is considering terminating his contract on the basis that the following actions constitute a violation of reasonable regulations of the Board and other good and just cause:

1. Mr. Zafuto, has used inappropriate language and made inappropriate comments to a student or students in violation of Board Policy 5517 (Anti-Harassment) at Penta Career Center.
2. Mr. Zafuto had engaged in inappropriate conduct in the presence of students.
3. Mr. Zafuto has left his classroom without permission during class time to smoke.
4. Mr. Zafuto has failed to enforce Penta's dress code in his classroom.
5. Mr. Zafuto has advised students not to tell the administration about his actions and threatened them with retaliation if they "messed" with his evaluation.

WHEREAS, this Board believes that the conduct of Mr. Mark Zafuto constitutes grounds for termination under O.R.C. ' 3319.16 and that the character of the charges against him warrants his suspension without pay pending action to terminate; and

WHEREAS, Mr. Mark Zafuto has been given the opportunity to appear before this Board to show cause why his contract should not be suspended and/or terminated;

BE IT HEREBY RESOLVED that this Board intends to proceed to consider termination of the contract of Mr. Mark Zafuto.

BE IT FURTHER RESOLVED, that Mr. Mark Zafuto be suspended without pay during the pendency of termination proceedings, such suspension to be effective January 13, 2010;

BE IT FURTHER RESOLVED, that the Treasurer, after consultation with legal counsel, prepare and mail to Mr. Mark Zafuto by certified mail notice of this action, which notice shall include full specifications of the grounds for the proposed termination, which specifications are set forth in this Resolution.

Roll Call: Yeas: Mr. Green, Mr. Smith, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, Dr. Myers (8). Vice President Righi declared the motion carried.

COMMITTEE REPORTS

Finance Committee - Mrs. Sander reported that the Finance Committee met prior to the meeting to review the FY2011 Revenue Estimate. Wood County requires that this be completed each year. Mrs. Sander reported that local revenue is estimated at current levels for fiscal year 2011 while state foundation will increase .75% per the state budget approved for the current biennium.

Executive & Personnel Committee Meeting - Mr. Green reported that the Executive & Personnel Committee met prior to the board meeting and there is no report at this time.

REPORTS OF THE TREASURER

Monthly Financial Report - The financial report and supplemental reports for the month of December were provided to each Board member. Members had the opportunity to ask questions or make comments regarding the reports.

Upon the recommendation of Treasurer Herringshaw, Dr. Myers moved and Mrs. Sander seconded that the Board approve the financial report for the month of December and the investment purchased during the month of December.

Roll Call: Yeas: Mr. Green, Mr. Smith, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, Dr. Myers (8). Vice President Righi declared the motion carried.

Resolution Authorizing Tax Advances - Upon the recommendation of Treasurer Herringshaw, Mr. Rutherford moved and Mr. Smith seconded that the Board approve the following resolution:

WHEREAS, the auditors of the seven counties levying on behalf of the Penta Career Center: an Ohio Vocational School District may collect taxes prior to making settlements and final distributions, and

WHEREAS, the Penta Career Center has need for such funds necessary to meet the lawful expenditures of this school district during the current fiscal year; now therefore, be it

RESOLVED, that the Auditors from the Counties of Fulton, Hancock, Henry, Lucas, Ottawa, Sandusky and Wood pursuant to Section 321.34 of the Ohio Revised Code, issue warrants to the treasurer of this school district for taxes assessed and collected for and on behalf of the school district.

Roll Call: Yeas: Mr. Green, Mr. Smith, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, Dr. Myers (8). Vice President Righi declared the motion carried.

FY2011 Revenue Estimate - Upon the recommendation of Treasurer Herringshaw and after review by the Finance Committee, Mrs. Sander moved and Mr. Green seconded that the Board approve the FY2011 Revenue Estimate as follows:

8150
January 13, 2010

Roll Call: Yeas: Mr. Green, Mr. Smith, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, Dr. Myers (8). Vice President Righi declared the motion carried.

Confirming Rate Resolution - Upon the recommendation of Treasurer Herringshaw, Mr. Smith moved and Mr. Rutherford seconded that the Board approve the following resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2010; and

WHEREAS, The Budget Commission of Wood County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part there of is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Penta Career Center: an Ohio Vocational School District, Wood County, Ohio, that the rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

General Fund	2.2 mills
Permanent Improvement Fund	1.0 mill

Roll Call: Yeas: Mr. Green, Mr. Smith, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, Dr. Myers (8). Vice President Righi declared the motion carried.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO THE BOARD

STAFF – PERSONNEL

Resignations/Retirements - Upon the recommendation of Superintendent Matter, Dr. Myers moved and Mr. Green seconded that the Board approved of the following retirement:

Judy Fox, Evaluation Technician, effective April 11, 2010.

Roll Call: Yeas: Mr. Green, Mr. Smith, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, Dr. Myers (8). Vice President Righi declared the motion carried.

Recommendations Pertaining to Employment of Support Personnel – Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mr. Smith seconded that the Board approve employment of the following support personnel:

Kelly Rowland – Instructional Aide. Step 1, \$13.25 per hour, as scheduled. Effective January 4, 2010. Probationary Contract, 180 days.

Melinda Wells – Pre-School Technician. Step 4, \$15.12 per hour, as scheduled. Effective January 4, 2010. Probationary Contract, 180 days.

Roll Call: Yeas: Mr. Green, Mr. Smith, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, Dr. Myers (8). Vice President Righi declared the motion carried.

Recommendations Pertaining to Employment of Certificated Personnel - Upon the recommendation of Superintendent Matter, Mrs. Sander moved and Dr. Myers seconded that the Board approve the employment of the following certificated personnel:

Krysteena Brown - Agricultural Education Instructor - BA, Step 0, \$37,613 one-year limited contract for the 2009-10 school year pro-rated to effective date of December 21, 2009, plus ten extended service days.

Jill Harris - ABLE/GED Instructor – \$20 per hour, part time as scheduled for the period January 10, 2010 through May 30, 2010.

Terri Pachell - Substitute School Nurse - \$109.08 per day, the substitute rate of pay for certified staff as scheduled for the 2009-10 school year, effective January 13, 2010.

Roll Call: Yeas: Mr. Green, Mr. Smith, Mr. Meyer, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, Dr. Myers (8). Vice President Righi declared the motion carried.

Report on Attendance at Professional Meetings – Upon the recommendation of Superintendent Matter, Mr. Green moved and Mr. Smith seconded that the Board approve the following requests to attend professional meetings, participate in staff development activities, or vocational leadership activities which are out of state or exceed \$150.00 and require Board action:

Deb Everhardt – Manager & Supervisor Conference, Toledo, Ohio, February 23, 2010. Estimated cost: \$169.00. No substitute required.

Jody E. Germann – Ohio FFA State Evaluation, Tolles Tech Center, Plain City, March 5-6, 2010. Estimated cost: \$220.00. Substitute required.

Jerry Gladieux – Ohio Association of Secondary School Administration, Dublin, Ohio, February 9, 2010. Estimated cost: \$275.00. No substitute required.

Mark W. Ryan – Made for Excellence, Columbus, Ohio, January 23-24, 2010. Estimated cost: \$250.00. No substitute required.

Mark W. Ryan – Nursery Landscaping Trade Show, Columbus, OH, January 26-27, 2010. Estimated cost: \$425.00. Substitute required.

Roll Call: Yeas: Mr. Green, Mr. Smith, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, Dr. Myers (8). President Righi declared the motion carried.

Student Teacher Placement - Upon the recommendation of Superintendent Matter, Mrs. Brown moved and Mr. Green seconded that the Board approve of the following student teacher placement:

Student	Penta Cooperating Teacher	Subj./Grade	Date
Kyle Schwieterman BGSU (Student Teacher)	Mindy Phillips	Math Gr. 10-12	Jan. 10, 2010 Through May 8, 2010

Roll Call: Yeas: Mr. Green, Mr. Smith, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, Dr. Myers (8). Vice President Righi declared the motion carried.

Policy Adoption - Upon the recommendation of Superintendent Matter, Mr. Smith moved and Mr. Green seconded that the Board approved the following Board policies:

**BOARD OF EDUCATION
PENTA CAREER CENTER SCHOOL DISTRICT**

CLASSIFIED STAFF
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OUTSIDE ACTIVITIES OF CLASSIFIED STAFF

Staff members should avoid situations in which their personal interests, activities, and associations may conflict with the interest of the District. If such situations threaten a staff member's effectiveness within the School System, the Superintendent and Board of Education shall evaluate the impact of such interest, activity, or association upon the staff member's responsibilities.

Staff members may not dedicate work time to an outside interest, activity, or association.

Staff members may not use school property or school time to solicit or accept customers for private enterprises.

Staff members may not engage in business transactions on behalf of private enterprises in which s/he may profit by virtue of his/her official position or authority or benefit financially from confidential information that the staff member has obtained or may obtain by reason of his/her position or authority.

Staff members may not campaign on school property during working hours on behalf of any political issue, or candidate for local, State, or National office. The constitutional right to express political and other opinions as citizens is reserved to all employees.

Staff members should refrain from expressions that disrupt the efficient operation of the school and/or interfere with the maintenance of discipline by school officials.

**BOARD OF EDUCATION
PENTA CAREER CENTER SCHOOL DISTRICT**

PROFESSIONAL STAFF
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OUTSIDE ACTIVITIES OF STAFF

Professional staff members should avoid situations in which their personal interests, activities, and associations conflict with the interests of the District. If such situations threaten a staff member's effectiveness within the school system, the Superintendent and/or Board of Education shall evaluate the impact of such interest, activity, or association upon the professional staff member's responsibilities.

Staff members may not dedicate work time to an outside interest, activity, or association.

Staff members may not use school property or school time to solicit or accept customers for private enterprises.

Staff members may not engage in business transactions on behalf of private enterprises in which s/he may profit by virtue of his/her official position or authority or benefit financially from confidential information that the employee has obtained or may obtain by reason of his/her position or authority.

Staff members may not campaign on school property during working hours on behalf of any political issue, or candidate for local, State, or National office. The constitutional right to express political and other opinions as citizens is reserved to all employees.

Staff members should refrain from expressions that disrupt the efficient operation of the school and/or interfere with the maintenance of discipline by school officials.

Unless expressly approved by the Superintendent, staff members may not accept fees for tutoring when such tutoring is conducted during normal work day.

Similarly, unless expressly approved by the Superintendent, staff members may not accept fees for remedial tutoring of students currently enrolled in one (1) or more of their classes.

**BOARD OF EDUCATION
PENTA CAREER CENTER SCHOOL DISTRICT**

STUDENTS
5517.01

BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR

The Board of Education is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community.

Harassment, intimidation, or bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes aggressive behavior, physical, verbal, and psychological abuse. The Board of Education will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation.

This policy applies to all activities in the District, including activities on school property or while enroute to or from school, and those occurring off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, in a school vehicle, or where an employee is engaged in school business.

This policy has been developed in consultation with parents, District employees, volunteers, students, and community members as prescribed in R.C. 3313.666 and the State Board of Education's Model Policy.

Harassment, intimidation, or bullying means any intentional written, verbal, graphic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s). Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, or disability. It would include, but not be limited to, such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name-calling, taunting, making threats, and hazing.

Harassment, intimidation, or bullying also means electronically transmitted acts (i.e., internet, e-mail, cellular telephone, personal digital assistance (PDA), or wireless hand-held device) that a student(s) or a group of students exhibits toward another particular student(s) more than once and the behavior both causes mental and physical harm to the other student and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s).

Any student or student's parent/guardian who believes s/he has been or is the victim of aggressive behavior should immediately report the situation to the building director or assistant director, or the Superintendent. The student may also report concerns to teachers and other school staff who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building director should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be aggressive behavior directed toward a student. Reports may be made to those identified above.

All complaints about aggressive behavior that may violate this policy shall be promptly investigated. The building director or appropriate administrator shall prepare a written report of the investigation up on completion. Such report shall include findings of fact, a determination of whether acts of harassment, intimidation, and/or bullying were verified, and when prohibited acts are verified, a recommendation for intervention, including disciplinary action shall be included in the report. Where appropriate, written witness statements shall be attached to the report.

If the investigation finds an instance of harassment, intimidation, and/or bullying has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. This may include up to expulsion for students, up to discharge for employees, exclusion for parents, guests, volunteers, and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement officials.

Retaliation against any person, who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of aggressive behavior is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as aggressive behavior. Making intentionally false reports about aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and intentionally false reports may result in disciplinary action as indicated above.

If a student or other individual believes there has been aggressive behavior, regardless of whether it fits a particular definition, s/he should report it and allow the administration to determine the appropriate course of action.

This policy shall not be interpreted to infringe upon the First Amendment rights of students (i.e., to prohibit a reasoned and civil exchange of opinions, or debate, that is conducted at appropriate times and places during the school day and is protected by State or Federal law).

The complainant shall be notified of the findings of the investigation, and as appropriate, that remedial action has been taken. If after investigation, acts of bullying against a specific student are verified, the building director or appropriate administrator shall notify the parent/guardian of the victim of such finding. In providing such notification care shall be taken to respect the statutory privacy rights of the perpetrator of such harassment, intimidation, and/or bullying.

If after investigation, acts of harassment, intimidation, and/or bullying by a specific student are verified, the building director or appropriate administrator shall notify in writing the parent/guardian of the perpetrator of that finding. If disciplinary consequences are imposed against such student, a description of such discipline shall be included in the notification.

Complaints

Students and/or their parents/guardians may file reports regarding suspected harassment, intimidation, or bullying. Such reports shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation, and/or bullying, and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator, and they shall be promptly forwarded to the building director for review, investigation, and action.

Students, parents/guardians, and school personnel may make informal complaints of conduct that they consider to be harassment, intimidation, and/or bullying by verbal report to a teacher, school administrator, or other school personnel. Such informal complaints shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of

suspected harassment, intimidation, and/or bullying, and the names of any potential student or staff witnesses. A school staff member or administrator who receives an informal complaint shall promptly document the complaint in writing, including the information provided. This written report shall be promptly forwarded by the school staff member and/or administrator to the building director for review, investigation, and appropriate action.

Students who make informal complaints as provided above may request that their name be maintained in confidence by the school staff member(s) and administrator(s) who receive the complaint. Anonymous complaints shall be reviewed and reasonable action shall be taken to address the situation, to the extent such action may be taken that (1) does not disclose the source of the complaint, and (2) is consistent with the due process rights of the student(s) alleged to have committed acts of harassment, intimidation, and/or bullying.

When a student making an informal complaint has requested anonymity, the investigation of such complaint shall be limited as is appropriate in view of the anonymity of the complaint. Such limitation of investigation may include restricting action to a simple review of the complaint subject to receipt of further information and/or the withdrawal by the complaining student of the condition that his/her report be anonymous.

Privacy/Confidentiality

The School District will respect the privacy of the complainant, the individual(s) against who the complaint is filed, and the witnesses as much as possible, consistent with the Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations. All records generated under this policy and its related administrative guidelines shall be maintained as confidential to the extent permitted by law.

Reporting Requirement

At least semi-annually, the Superintendent shall provide to the President of the Board a written summary of all reported incidents and post the summary on the District website (if one exists). The list shall be limited to the number of verified acts of harassment, intimidation, and/or bullying, whether in the classroom, on school property, to and from school, or at school-sponsored events.

Allegations of criminal misconduct and suspected child abuse will be reported to the appropriate law enforcement agency and/or to Child Protective Services in accordance with statute. District personnel shall cooperate with investigations by such agencies.

Immunity

A School District employee, student, or volunteer shall be individually immune from liability in a civil action for damages arising from reporting an incident in accordance with this policy and R.C.3312.666 if that person reports an incident of harassment, intimidation, and/or bullying promptly, in good faith, and in compliance with the procedures specified in this policy. Such immunity from liability shall not apply to an employee, student, or volunteer determined to have made an intentionally false report about harassment, intimidation, and/or bullying.

Notification

Notice of this policy will be **annually** circulated to and posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated into the teacher, student, and parent/guardian handbooks. State and Federal rights posters on discrimination and harassment shall also be posted at each building. All new hires will be required to review and sign off on this policy and the related complaint procedure.

Education and Training

In support of this policy, the Board promotes preventative educational measures to create greater awareness of aggressive behavior, including bullying. The Superintendent or designee shall provide appropriate training to all members of the School District community related to the implementation of this policy and its accompanying administrative guidelines. All training regarding the Board's policy and administrative guidelines and aggressive behavior and bullying in general will be age and content appropriate.

To the extent that State or Federal funds are appropriated for these purposes, the District shall provide training, workshops, and/or courses on this policy for school employees and volunteers who have direct contact with students. Time spent by school staff in these training programs shall apply toward mandated continuing education requirements.

The Superintendent is directed to develop administrative guidelines to implement this policy. Guidelines shall include reporting and investigative procedures, as needed. The complaint procedure established by the Superintendent shall be followed.

R.C. 3313.666. 3313.667
State Board of Education Model Policy (2007)

Roll Call: Yeas: Mr. Green, Mr. Smith, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, Dr. Myers (8). Vice President Righi declared the motion carried.

Course of Study Approval - Upon the recommendation of Superintendent Matter, Dr. Myers moved and Mr. Green seconded that the Board approved the following Courses of Study:

- Dietary Manager – Adult Education
- Builder, Contractor & Remodeler – Adult Education

Roll Call: Yeas: Mr. Green, Mr. Smith, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, Dr. Myers (8). Vice President Righi declared the motion carried.

OSBA Membership - Mr. Rutherford moved and Dr. Myers seconded that the Board approved the membership in the Ohio School Boards Association for 2010, in the amount of \$4,751.00

Roll Call: Yeas: Mr. Green, Mr. Smith, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mrs. Brown, Dr. Myers (7). Abstain: Mrs. Brown (1). Vice President Righi declared the motion carried.

DISTRICT ACTIVITY REPORTS

Assistant Superintendent Richardson, Directors Davis, Kurtz and Whitlatch were present to discuss various activities taking place within the district.

COMMENTS FROM BOARD MEMBERS

At this time, each Board member was given the opportunity to make comments or statements of interest to other Board members.

COMMENTS FROM GUESTS

At this time, guests were given the opportunity to make comments or statements of interest to the Board.

ADJOURNMENT

There being no further business to come before the Board, Mr. Rutherford moved and Mr. Green seconded that the meeting be adjourned. The vote was unanimous. President Myers declared the meeting adjourned at 6:54p.m.

President

ATTEST:

Treasurer