

**PENTA CAREER CENTER  
BOARD OF EDUCATION  
REGULAR MEETING OF OCTOBER 14, 2009**

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The regular session of the Penta Career Center Board of Education was called to order by President Eric Myers at 5:15 p.m. with the following members present: Mr. Green, Mrs. Limes, Mr. Meyer, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, Dr. Myers (9).

Staff members present: Mr. Matter, Mrs. Herringshaw, Mr. Kurtz, and Mr. Whitlatch.

**APPROVAL OF THE MINUTES**

Mr. Rutherford moved and Mrs. Sander seconded that the Board approve the minutes from the regular meeting of September 9, 2009.

***Roll Call: Yeas:*** Mr. Green, Mr. Meyer, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, Dr. Myers, Mr. Righi, Mrs. Limes, (9). President Myers declared the motion carried.

**RECOGNITION OF VISITORS**

The visitors at the meeting were Jane Maiolo, The Journal Newspapers; David DuPont, Sentinel-Tribune; Randy Richardson; Anthony Klever, Sarah Fingerhut, Kelly Moore, BGSU; Rick Waggoner, FFA Advisor/Teacher and students Jacqueline Beedy, Christina Jensen, Haleigh Parsons; Jim Henline, Penta Supervisor; Lauren Spoerl, Penta substitute; Vickie Beedy, visiting parent.

**ADDENDUMS TO THE AGENDA**

Mr. Righi moved and Mr. Green seconded that the Board approve the agenda sent to Board members with the following addenda:

Exhibit 4.2 – Recommendations Pertaining to Construction Change Order  
Exhibit 5.1 – Recommendations Pertaining to Resignations/Retirements  
Exhibit 5.2 – Recommendations Pertaining to the Employment of Supportive Personnel  
Exhibit 5.3 – Recommendations Pertaining to Employment of Certificated Personnel  
Exhibit 5.4 – Recommendations Pertaining to Attendance at Professional Meetings

***Roll Call: Yeas:*** Mr. Green, Mrs. Limes, Mr. Meyer, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, Dr. Myers (9). President Myers declared the motion carried.

### **FEATURED PROGRAM**

Rick Wagoner, Penta Floriculture Instructor, and four students on our Floriculture team participated in the National FFA Floriculture Contest at "The Big E", Eastern State Exposition, from September 17 - 20, in Springfield, MA. The Penta Team finished in Fourth Place overall in the team competition. Mr. Wagoner and students Kristi Jensen, Jackie Beedy and Haleigh Parsons were present do discuss their competition and experiences at the event.

### **Executive Session**

Mr. Green moved and Mrs. Limes seconded that the board go into Executive Session to discuss issues related to hiring of personnel.

***Roll Call: Yeas:*** Mr. Green, Mrs. Limes, Mr. Meyer, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, Dr. Myers (9). President Myers declared the motion carried.

### **Committee Report**

**Finance Committee** - Judy Sander reported that the Finance Committee met with auditors from Weber O'Brien to review the F408 audit. Mrs. Sander reported that the audit was very good and received an unqualified opinion which is the best audit opinion available.

### **REPORTS OF THE TREASURER**

**Monthly Financial Report** - The financial report and supplemental reports for the month of September were provided to each Board member. Members had the opportunity to ask questions or make comments regarding the reports.

Upon the recommendation of Treasurer Herringshaw, Mr. Rutherford moved and Mrs. Sanders seconded that the Board approve the financial report for the month of September and the investments purchased during the month of September.

***Roll Call: Yeas:*** Mr. Green, Mrs. Limes, Mr. Meyer, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, Dr. Myers (9). President Myers declared the motion carried.

**Construction Change Order** - Upon the recommendation of Treasurer Herringshaw, Mr. Meyer moved and Mr. Sutter seconded that the Board approve the following construction change order for the cold storage building project, JMB Construction (contractor).

+\$2,256.00, overhead door relocation; add two man doors/door stoops

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mr. Meyer, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, Dr. Myers (9). President Myers declared the motion carried.

## **SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO THE BOARD**

### **STAFF – PERSONNEL**

**Recommendations Pertaining to Resignations** - Upon the recommendation of Superintendent Matter, Mrs. Limes moved and Mr. Righi seconded that the Board accept the following:

#### **Resignation:**

**Angela Kee**, Job Coach, October 13, 2009

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mr. Meyer, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, Dr. Myers (9). President Myers declared the motion carried.

**Recommendations Pertaining to Employment of Support Personnel** - Upon the recommendation of Superintendent Matter, Mr. Green moved and Mr. Meyer seconded that the Board approve the employment of the following support personnel:

**Amada R. Avalos**, Substitute Central Office Administrative Assistant, \$16.55 per hour as scheduled. Effective September 21, 2009.

**Angela Kee**, Instructional Aide, \$16.57 per hour as scheduled for the 2009-10 school year, effective October 14, 2009, 180 day probationary contract.

**Brett Koball**, Job Coach, Step 4, \$12.87 per hour as scheduled for the 2009-10 school year, effective October 12, 2009, 180-day probationary contract.

**Lauren Spoerl**, Substitute Evaluation Technician, \$13.30 per hour as scheduled for the 2009-10 school year.

**Joseph Thomas** – Diversified Industrial Training, \$18.00 per hour as scheduled for the 2009-10 school year, effective October 15, 2009 through June 30, 2010.

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mr. Meyer, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, Dr. Myers (9). President Myers declared the motion carried.

**Recommendations Pertaining to Employment of Certificated Personnel** - Upon the recommendation of Superintendent Matter, Mr. Meyer moved and Mr. Green seconded that the Board approve the employment of the following certificated personnel:

**Angela Cooper**, Substitute School Nurse, \$109.08 per day, the substitute rate of pay for certified staff as scheduled for the 2009-10 school year, effective October 15, 2009.

**Lynette Schroeder**, Adult Education Floral Design Instructor, \$16.00 per hour as scheduled for the 2009-10 school year, effective October 15, 2009.

**OGT Saturday Session Instructor**, \$25.00 per hour as scheduled.

Edwina Biel – Organizational  
David Harms – Social Studies  
Kristie Reighard – Science  
Merrily Robinson - Math  
Kelly Strahm - Science  
Pat Weindel - Math

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mr. Meyer, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, Dr. Myers (9). President Myers declared the motion carried.

**Report on Attendance at Professional Meetings** – Upon the recommendation of Superintendent Matter, Mr. Sutter and Mr. Meyer seconded that the Board approve the following requests to attend professional meetings, participate in staff development activities, or vocational leadership activities which are out of state or exceed \$150.00 and require Board action:

**Debbie Ayers** – National FFA Convention, Indianapolis, Indiana, October 19 – 24, 2009. Estimated cost: \$450.00. Substitute required.

**Whitney Beck** – Ohio Agricultural Education Beginning Teachers Workshop/Meeting. Columbus, Ohio, October 2, 2009. Estimated cost: \$150.00. Substitute required.

**Scott Carpenter** – Ohio School Improvement Institute, Columbus, Ohio, November 19–20, 2009. Estimated cost: \$682.21. No substitute required.

**Angela Dietrich** – State Board of Cosmetology Meeting, Columbus, Ohio, October 13, 2009. Estimated cost: \$159.00

**Jane B. Eaton** – All Ohio Counselors Conference, Columbus, Ohio, November 4-6, 2009. Estimated cost: \$220.00. No substitute required.

**Jane Music** – Fall Teaching Professions Meeting, Columbus, Ohio, October 28, 2009. Estimated cost: \$193.80

**Grace Phillips** – Ohio Cosmetology Career Teachers Association. Worthington, Ohio, October 3, 2009. Estimated cost: \$192.00. State Board and Teaching Instruction. No substitute required.

**Grace Phillips** – State Board Quarterly Meeting. Grove City, Ohio, October 13, 2009. Estimated cost: \$160.00. Substitute required.

**Amanda Ratliff** – Project SEARCH Quarterly Meeting, Middletown, Ohio, October 5, 2009. Estimated cost: \$300.00. Substitute required.

**Mary Christine Rehard** – All Ohio Counselors Conference, Columbus, Ohio, November 4-6. Estimated cost: \$675.40. No substitute required.

**Laura Stephens** – Career Planning for Individuals with Autism Spectrum Disorders, Columbus, Ohio, November 18-19, 2009. Estimated cost: \$347.64. No substitute required.

**Rose Szczepanski** – 2009 eSMOC Users Conference, Columbus, Ohio, November 16–17, 2009. Estimated cost: \$244.50. No substitute required.

**Daniel Weirich** – 2009 eSMOC User Conference (eSIS), Columbus, Ohio, November 16, 2009. Estimated cost: \$379.58. No substitute required.

**Matt Weaver** – Education and Training: Teaching Professions Fall Meeting, Columbus, Ohio, October 28, 2009. Estimated cost: \$225.00. No substitute required.

**Kevin Whitlatch** – Adult Workforce Development Administration Sector Fall Conference, Columbus, Ohio, October 28-29, 2009. Estimated cost: \$460.00. No substitute required.

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mr. Meyer, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, Dr. Myers (9). President Myers declared the motion carried.

### ADMINISTRATION

**Student Teacher Placement:** - Upon the recommendation of Superintendent Matter, Mrs. Limes moved and Mr. Green seconded that the Board approve the following placement of University of Toledo College Student:

#### Student Teacher Placements

<b>Student</b>	<b>Penta Cooperating Teacher</b>	<b>Subject / Grade</b>	<b>Date</b>
Diane M. Keesecker (Route B Supervised)	Grace Phillips	Hair Design	Fall, 2009

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mr. Meyer, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, Dr. Myers (9). President Myers declared the motion carried.

**Cosmetology Hair Design Service Fees for 2009-10** – Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mr. Righi seconded that the Board approve fees for Cosmetology Hair Design Service at Penta Career Center for 2009-2010 as follows:

**All Services are performed by students under the supervision of professional cosmetology educators.**

Shampoo	\$ 2.00
Shampoo and Style	\$ 5.00
Shampoo, cut, and style	\$10.00
Style without Shampoo	\$ 4.00
Special Occasion Updo	\$10.00
Conditioning Treatment	\$ 5.00 – 15.00
Hair Cut	\$ 5.00
Neck Trim	\$ 1.00
Bang Trim	\$ 2.00
Perm – Short Hair	\$25.00
Perm – Long Hair	\$35.00
Spiral/Specialty Wrap	\$50.00
Relaxer	\$35.00
Relaxer Retouch	\$25.00
Permanent Haircolor	\$30.00
Permanent Haircolor Retouch	\$25.00
Demi-Permanent Haircolor	\$30.00
Demi-Permanent Haircolor Retouch	\$20.00
Double Process Blonde	\$50.00
Double Process Blonde Retouch	\$35.00
Highlight – Short Hair	\$30.00
Highlight	\$40.00
Each Extra Color	\$10.00

#### **Spa Services Menu**

**Spa services are taxed in Ohio. Tax will be added to the cost of each spa service.**

Spa Manicure	\$ 6.50
Polish Change	\$ 3.00
Pedicure	\$ 8.00
Spa Pedicure	\$10.00
Pedicure Polish Change	\$ 5.00
French Polish	\$ 2.00
Acrylic Nails – Full Set	\$15.00
Acrylic Nails – Balance	\$10.00
Facial	\$11.00
Make-up Application	\$ 5.00
Eyebrow Arch	\$ 5.50
Eyebrow Wax	\$ 7.50

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mr. Meyer, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, Dr. Myers (9). President Myers declared the motion carried.

**Science Course of Study Review** – The Board was presented with the following course of study for the 30-day review:

**Science**

**DISTRICT ACTIVITY REPORTS**

Board members were given a copy of *A Closer Look*, the monthly instructional report. Board members had the opportunity to ask questions or make comments regarding items in the report. Directors Davis, Kurtz and Whitlatch were present to discuss various activities taking place within the district.

**COMMENTS FROM BOARD MEMBERS**

At this time, each Board member was given the opportunity to make comments or statements of interest to other Board members.

**COMMENTS FROM GUESTS**

At this time, guests were given the opportunity to make comments or statements of interest to the Board.

**ADJOURNMENT**

There being no further business to come before the Board, Mr. Rutherford moved and Mr. Righi seconded that the meeting be adjourned. The vote was unanimous. President Myers declared the meeting adjourned at 6:20 p.m.

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**President**

**ATTEST:**

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**Treasurer**