

**PENTA CAREER CENTER
BOARD OF EDUCATION
REGULAR MEETING OF June 11, 2014**

The regular session of the Penta Career Center Board of Education was called to order by President Green at 5:17 p.m. with the following members present: Mrs. Limes, Mr. Green, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (9).

Staff members present: Mr. Matter, Mrs. Herringshaw, Mr. Deskins and Mr. Kurtz.

APPROVAL OF THE MINUTES

Mr. Rutherford moved and Mr. Walker seconded that the Board approve the minutes from the regular Board meeting of May 14, 2014.

Roll Call: Yeas: Mrs. Limes, Mr. Green, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (9). President Green declared the motion carried.

RECOGNITION OF VISITORS

The visitors at the meeting were: Greg Ball, First Solar; Jessica Freeborn-Tille, Penta Instructor; W. Martin Ginter, North Star Bluescope; Jerry Gladieux, Penta Supervisor; Terry Goodwin, First Solar; Tom Lemmerbrock, Rudolph-Libbe, Inc.; Jane Maiolo, The Journal Newspapers; Janet Owens, The Andersons; Jim Philo, Rudolph-Libbe, Inc.; Todd Regnier, NSBSL; Marie Thomas, Sentinel-Tribune; Randy Whitehead, The Andersons; and Rob Weaver, Penta Instructor.

Executive and Personnel Committee – Robert Righi, Executive and Personnel Committee Chairperson, reported that the Executive and Personnel Committee met prior to the Board meeting to discuss two new administrative positions: Assistant Director and Assistant Supervisor.

Policy/Legislative Committee - Joe Rutherford, Policy/Legislative Committee Chairperson, reported that the Policy/Legislative Committee met prior to the Board meeting for the 30 day review of policy changes as presented to the board.

FEATURED PROGRAM

The Ohio School Boards Association (OSBA) has recognized four area businesses for their dedication and support to Penta Career Center and its students and staff. The businesses are: The Anderson's, First Solar, Inc., North Star BlueScope, and Rudolph/Libbe, Inc. Recently, several Penta staff members nominated these businesses for the 2014 OSBA Business Honor Roll for their commitment and dedication to the school district by providing employment opportunities, donations of supplies and/or

equipment, and by offering training opportunities. Representatives from these companies were present at the Board meeting to accept the awards.

ADDENDUMS TO THE AGENDA

Mr. Righi moved and Mr. Walker seconded that the Board approve the agenda sent to Board Members with the following addenda:

Addenda

4.2 Recommendation to Approve the Employment of Supportive Personnel

4.4 Recommendation to Approve Attendance at Professional Meetings

Roll Call: Yeas: Mrs. Limes, Mr. Green, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (9). President Green declared the motion carried.

REPORTS OF THE TREASURER

May Financial and Investment Reports – Upon the recommendation of Treasurer Herringshaw, Mrs. Sander moved and Mrs. Limes seconded that the Board approve the May Financial and Investment Reports.

Roll Call: Yeas: Mrs. Limes, Mr. Green, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (9). President Green declared the motion carried.

Grant Appropriations – Upon the recommendation of Treasurer Herringshaw, Mr. Sutter moved and Mr. Righi seconded that the Board approve the following grant appropriations for FY2014:

| | Fund | Receipts | Expenditures |
|---------------------------|-------------|-----------------|---------------------|
| ABLE | 501-9400 | +39,113.00 | +39,113.00 |
| Carl Perkins – Secondary | 524-9400 | +15,502.16 | +15,502.16 |
| Carl Perkins – Adult | 524-9401 | +18,198.23 | +18,198.23 |
| Improving Teacher Quality | 590-9400 | +19.99 | +19.99 |

Roll Call: Yeas: Mrs. Limes, Mr. Green, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (9). President Green declared the motion carried.

Toledo Community Foundation Donation – Student Enhancement Fund – Upon the recommendation of Treasurer Herringshaw and Superintendent Matter, Mr. Limes moved and Mr. Rutherford seconded that the Board approve the transfer of funds in Fund 019-9700 School Donations, in the amount of \$239,120.04, to the Toledo Community Foundation Penta Career Center Career-Technical Student Enrichment Fund which was established in March 2010. This foundation is in accordance with the intended purpose of the funds: to cover student and staff expenses related to

participation in local, regional, state, and national competitions including transportation, lodging, meals, and meeting registration. The Penta Career Center Career-Technical Student Enrichment Fund allows the funds to remain intact in perpetuity while allowing earnings (interest) from the fund to reimburse the district for above-mentioned expenses.

Roll Call: Yeas: Mrs. Limes, Mr. Green, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (9). President Green declared the motion carried.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO THE BOARD

STAFF – PERSONNEL

Recommendation to Approve Resignations/Retirements – Upon the recommendation of Superintendent Matter, Mr. Sutter moved and Mr. Paredes seconded that the Board approve the resignation and retirement of the following:

Diane Keesecker, VOSE Instructional Aide, resignation effective at the end of the 2013-2014 school year pending hire as Sophomore Exploratory-Human Services Lab Instructor.

Melinda Phillips, Math Instructor, resignation effective at the end of the 2013-2014 school year.

Brooke Schumacher, Science Instructor, resignation effective at the end of the 2013-2014 school year.

Earl Stevens, Adult Education Welding Instructor, resignation effective May 30, 2014, to allow for return to full retirement.

Phillip Stockwell, CBI Instructor, resignation effective at the end of the 2013-2014 school year pending hire as the Assistant Supervisor of Student Affairs.

Sara Witzler, Preschool Technician, resignation effective June 30, 2014.

Roll Call: Yeas: Mrs. Limes, Mr. Green, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (9). President Green declared the motion carried.

Recommendation to Approve Employment of Supportive Personnel – Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mr. Walker seconded that the Board approve the employment of the following supportive personnel:

Amy Carey, Pre-School Technician, Step 9, \$19.10 per hour, for the 2014-2015 school year; 180-day probationary contract, pending completion of all personnel requirements.

Guy Pinson, Job Coach, Step 5, \$14.15 per hour as scheduled, for the 2014-2015 school year, one year limited contract, pending completion of all personnel requirements.

Kenneth Ray, Culinary Instructional Aide, Step 10, \$19.02 per hour as scheduled, for the 2014-2015 school year, 180 day Probationary Contract.

Job Coaches, hourly as scheduled for the 2014-2015 school year:

| Name | Step | Hourly Wage |
|----------------|-------------|--------------------|
| Amber Gonyer | 5 | \$14.15 |
| Ian McClure | 5 | \$14.15 |
| Penny Merrilat | 10 | \$16.96 |
| Cheryl Schober | 10 | \$16.96 |
| Roger Schultze | 8 | \$15.82 |
| Tina Vogelpohl | 10 | \$16.96 |

Roll Call: Yeas: Mrs. Limes, Mr. Green, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (9). President Green declared the motion carried.

Recommendation to Approve Employment of Certificated Personnel – Upon the recommendation of Superintendent Matter, Mrs. Limes moved and Mr. Sutter seconded that the Board approve the employment of the following certificated personnel:

Sean Baney, Public Safety/Fire EMT-B Instructor, BA Eq, Step 1, \$41,335.00, Alternative Resident Educator (ARE) Workshop stipend of \$3,050.00, three (3) extended service days, for the 2014-2015 school year, one-year limited contract, pending completion of all personnel requirements.

Brian Carroll, Level I Business/Marketing Concepts Instructor, BA Step 1, \$41,335.00, three (3) extended service days, for the 2014-2015 school year, one-year limited contract, pending completion of all personnel requirements.

Penny Edmond, Six (6) extended service days for the 2014-2015 school year.

Diane Keesecker, Sophomore Exploratory-Human Services Lab Instructor, BA EQ, Step 4, \$46,192.00, three (3) extended service days, for the 2014-2015 school year, one-year limited contract.

Rebecca Knapp, Job Training Coordinator/Project SEARCH, BA 5 yr/150 SH, Step 5, \$52,376.00, for the 2014-2015 school year, one-year limited contract, six (6) extended service days, pending completion of all personnel requirements.

Branden May, Science Instructor, MA+ 20, Step 5, \$61,511.00, for the 2014-2015 school year, one-year limited contract, pending completion of all personnel requirements.

Brad Odenweller, Eight (8) extended service days for the 2014-2015 school year.

Phillip Stockwell, Assistant Supervisor Student Affairs, Step 1, \$64,983.00, 195-day contract, for the 2014-2015 school year.

Amanda Williams, Three (3) additional days of extended service for the 2014-2015 school year.

Kara Williams, Math Instructor, MA, Step 5, \$56,948.00, for the 2014-2015 school year, one-year limited contract, pending completion of all personnel requirements.

Roll Call: Yeas: Mrs. Limes, Mr. Green, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (9). President Green declared the motion carried.

Recommendation to Approve Attendance at Professional Meetings – Upon the recommendation of Superintendent Matter, Mr. Righi moved and Mrs. Sander seconded that the Board approve the following requests to attend professional meetings, participate in staff development activities, or career-technical leadership activities which are out of state or exceed \$150.00 and require Board action:

Janet Bain, SkillsUSA Summer Leadership Camp, Nelsonville, OH, July 14-18, 2014. Estimated cost: \$380.00. No substitute required.

Annette Bockbrader, Instructional Mentoring and Resident Educator Training, Toledo, OH, June 18-19, 2014. Estimated cost: \$170.00. No substitute required.

Robin Bruderly, Instructional Mentoring and Resident Educator Training, Toledo, OH, June 18-19, 2014. Estimated cost: \$207.00. No substitute required.

Jody Germann, Instructional Mentoring and Resident Educator Training, Toledo, OH, June 18-19, 2014. Estimated cost: \$245.00. No substitute required.

Megan Haig, Ohio Center for Autism and Low Incidence Conference (OCALICON), Columbus, OH, November 19-21, 2014. Estimated cost: \$450.00. Substitute required.

Ann Hale, National DECA/Muscular Dystrophy Association Award Ceremony, Washington, DC, June 16-19, 2014. Estimated cost: \$100.00. No substitute required.

Lorrie Hedges, Revit Architecture Fundamental Training, Independence, OH, June 12-26, 2014. Estimated cost: \$1893.00. No substitute required.

Jill Heintz, Health Occupations Students of America (HOSA) National Conference, Orlando, FL, June 25-29, 2014. Estimated cost: \$1440.00. No substitute required.

Rhonda Hogrefe, Council on Occupational Education Candidate Academy, Orlando, FL, July 16-18, 2014. Estimated cost: \$1507.83. No substitute required.

Christina Jackson, Ohio Association of Family and Consumer Science Teachers Summer Conference (OATFACS), Columbus, OH, August 4-5, 2014. Estimated cost: \$465.00. No substitute required.

Michael Knitz, SkillsUSA Summer Leadership Camp, Nelsonville, OH, July 14-18, 2014. Estimated cost: \$185.00. No substitute required.

Jeffrey Kurtz, Association for Career and Technical Education Best Practices and Innovation Conference, Cape Cod, MA, September 16-20, 2014. Estimated cost: \$1690.00. No substitute required.

Patrick Luther, SkillsUSA National Competition, Kansas City, MO, June 22-28, 2014. Estimated cost: \$2116.00. No substitute required.

Janea Makowski, SkillsUSA National Competition, Kansas City, MO, June 22-28, 2014. Estimated cost: \$2116.00. No substitute required.

Debra Morris, Council on Occupational Education Candidate Academy, Orlando, FL, July 16-18, 2014. Estimated cost: \$981.63. No substitute required.

Ryan Myers, Ohio Center for Autism and Low Incidence Conference (OCALICON), Columbus, OH, November 19-21, 2014. Estimated cost: \$1020.00. Substitute required.

Teresa Nissen, Ohio Association of Family and Consumer Science Teachers Summer Conference (OATFACS), Columbus, OH, August 4-6, 2014. Estimated cost: \$1276.35. No substitute required.

Katina Pattay, Ohio Center for Autism and Low Incidence Conference (OCALICON), Columbus, OH, November 19-21, 2014. Estimated cost: \$450.00. Substitute required.

Grace Phillips, Instructional Mentoring and Resident Educator Training, Toledo, OH, June 18-19, 2014. Estimated cost: \$202.00. No substitute required.

Gretchen Reichow, Health Occupations Students of America (HOSA) National Conference, Orlando, FL, June 25-29, 2014. Estimated cost: \$1440.00. No substitute required.

Kristie Reighard, SkillsUSA Summer Leadership Camp, Nelsonville, OH, July 14-18, 2014. Estimated cost: \$185.00. No substitute required.

Kay Lynne Schaller, Ohio Association of Family and Consumer Science Teachers Summer Conference (OATFACS), Columbus, OH, August 4-5, 2014. Estimated cost: \$595.00. No substitute required.

Laura Stephens, Ohio Center for Autism and Low Incidence Conference (OCALICON), Columbus, OH, November 19-21, 2014. Estimated cost: \$895.00. Substitute required.

Jason Vida, SkillsUSA Summer Leadership Camp Planning Meeting, Columbus, OH, June 9, 2014. Estimated cost: \$150.00. No substitute required.

Jason Vida, SkillsUSA Summer Leadership Camp, Nelsonville, OH, July 14-18, 2014. Estimated cost: \$185.00. No substitute required.

Richard Waggoner, Instructional Mentoring and Resident Educator Training, Toledo, OH, June 18-19, 2014. Estimated cost: \$240.00. No substitute required.

Richard Waggoner, AmericanHort Cultivate 14 Conference, Columbus, OH, July 14-15, 2014. Estimated cost: \$320.00. No substitute required.

Amanda Williams, Ohio Center for Autism and Low Incidence Conference (OCALICON), Columbus, OH, November 19-21, 2014. Estimated cost: \$895.00. Substitute required.

Dova Zak, Ohio American Career Technical Education Conference, Columbus, OH, July 30-August 1, 2014. Estimated cost: \$913.00. No substitute required.

Dova Zak, Ohio Teachers of Family and Consumer Sciences Planning Committee Meeting, Columbus, OH, August 3-6, 2014. Estimated cost: \$1247.00. No substitute required.

Roll Call: Yeas: Mrs. Limes, Mr. Green, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (8). **Abstention:** Mrs. Paredes (1). President Green declared the motion carried.

Recommendation to Approve Intern/Methods/Student Teacher Placement – Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mrs. Paredes seconded that the Board approve the following Intern, Methods, and Student Teacher placements:

| Student Teacher/Intern | University | Penta Cooperating Teacher | Subject/Grade | Date |
|------------------------|------------|---------------------------|------------------|---|
| Courtney Allard | BGSU | Mindy Harris | Language Arts | Fall Semester 2014-15 (Methods) Spring Semester 2014-15 (Student Teaching) |
| Melissa Costello | BGSU | Amy Andrews | Speech Pathology | July 28, 2014 |
| Brad Dilley | UT | Amanda Mohler | Social Studies | Fall Semester 2014-15 School Year |
| Brittney Lopez | BGSU | Jane Dorfmeister | Language Arts | Fall Semester 2014-15 (Methods) Spring Semester 2014-15 (Student Teaching) |
| Leah Oliver | BGSU | David Derminer | Language Arts | Fall Semester 2014-15 (Methods) Spring Semester 2014-15 (Student Teaching) |

| | | | | |
|-------------------|------|----------------------|------------------|---|
| Allison Miller | BGSU | Nicole Vandersommers | Language Arts | Fall Semester 2014-15 (Methods) Spring Semester 2014-15 (Student Teaching) |
| Jonathan Phillips | UT | TBD | Social Studies | Fall Semester 2014-15 School Year |
| Katilynn Sharp | BGSU | Amy Andrews | Speech Pathology | July 28, 2014 |
| Amanda Sheldon | BGSU | Amy Andrews | Speech Pathology | July 28, 2014 |
| Katerina Virostko | BGSU | Kathy Wawrzyniak | Language Arts | Fall Semester 2014-15 (Methods) Spring Semester 2014-15 (Student Teaching) |
| Sarah Young | BGSU | Amy Andrews | Speech Pathology | July 28, 2014 |

Roll Call: Yeas: Mrs. Limes, Mr. Green, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (9). President Green declared the motion carried.

Recommendation to Approve Courses of Study – Upon the recommendation of Superintendent Matter, Mrs. Sander moved and Mr. Sutter seconded that the Board approve the following Adult Education Courses of Study for:

- Auto/Auto Mechanic Technician
- Auto Body Collision and Repair
- Builder, Contractor and Remodeler Technologies
- Heating, Air Conditioning and Refrigeration, Mechanic and Repair
- Machinist/Machine Technologist
- Pharmacy Technician
- State Certified Nurse's Aide (STNA)
- Welder/Welder Technologist

Roll Call: Yeas: Mrs. Limes, Mr. Green, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (9). President Green declared the motion carried.

Recommendation to Approve Policies – Upon the recommendation of Superintendent Matter, pursuant to the Board's 30-day review, Mr. Walker moved and Mr. Righi seconded that the Board approve the following policies:

- Policy 1422 (Revision) Administration
RE: Nondiscrimination and Equal Employer Opportunity
- Policy 1623 (Revision) Administration
RE: Section 504/ADA Prohibition against Disability Discrimination in Employment
- Policy 2260 (Revision) Program
RE: Nondiscrimination and Access to Equal Educational Opportunity
- Policy 2260.01 (Revision) Program
RE: Section 504/ADA Prohibition against Discrimination Based on Disability
- Policy 3122 (Revision) Professional
RE: Nondiscrimination and Equal Employment Opportunity
- Policy 3123 (Revision) Professional
RE: Section 504/ADA Prohibition against Disability Discrimination in Employment
- Policy 4122 (Revision) Classified

- RE: Nondiscrimination and Equal Employment Opportunity
- Policy 4123 (Revision) Classified
- RE: Section 504/ADA Prohibition against Disability Discrimination in Employment

Roll Call: Yeas: Mrs. Limes, Mr. Green, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (9). President Green declared the motion carried.

Recommendation to Approve Adoption of Student/Parent Handbook – Upon the recommendation of Superintendent Matter, Mrs. Limes moved and Mr. Rutherford seconded that the Board approve the adoption of the Student/Parent Handbook for secondary and adult students for the 2014-2015 school year.

Roll Call: Yeas: Mrs. Limes, Mr. Green, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (9). President Green declared the motion carried.

EXECUTIVE SESSION

Mr. Righi moved and Mrs. Sander seconded that the Board go into Executive Session for the purpose of appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

Roll Call: Yeas: Mrs. Limes, Mr. Green, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Schoenlein, Mr. Sutter, and Mr. Walker (9). President Green declared the motion carried.

The Board went into Executive Session at 6:06 p.m. and returned to Regular Session at 7:10 p.m. with nine (9) members present.

DISTRICT ACTIVITY REPORTS

Directors Deskins and Kurtz were present to discuss various activities taking place within the district.

COMMENTS FROM BOARD MEMBERS

At this time, each Board member was given the opportunity to make comments or statements of interest to other Board members.

COMMENTS FROM GUESTS

At this time, guests were given the opportunity to make comments or statements of interest to the Board.

ADJOURNMENT

There being no further business to come before the Board, President Green declared the meeting adjourned at 7:11 p.m.

President

ATTEST:

Treasurer