

**PENTA CAREER CENTER  
BOARD OF EDUCATION  
REGULAR MEETING OF June 10, 2015**

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The regular session of the Penta Career Center Board of Education was called to order by President Green at 7:30 a.m. with the following members present: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). Absent: Mr. Schoenlein (1).

Staff members present: Mr. Matter, Mrs. Herringshaw, Mr. Ewers and Mr. Kurtz.

**APPROVAL OF THE MINUTES**

Mr. Rutherford moved and Mrs. Limes seconded that the Board approve the minutes from the regular Board meeting of May 13, 2015.

***Roll Call: Yeas:*** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

**RECOGNITION OF VISITORS**

The visitors at the meeting were Beth Church, Welch Publishing; Gerald Gladieux, Penta Supervisor; and Monica Dansack, Penta Public Information Coordinator.

**ADDENDUMS TO THE AGENDA**

Mr. Rutherford moved and Mrs. Sander seconded that the Board approve the Regular Board meeting agenda sent to Board Members with the following addendum:

**Addendum**

4.5 Recommendation to Approve Attendance at Professional Meetings

***Roll Call: Yeas:*** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

**EXECUTIVE SESSION**

Mr. Rutherford moved and Mr. Sutter seconded that the Board go into Executive Session for the purpose of appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

***Roll Call: Yeas:*** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

The Board went into Executive Session at 7:35 a.m. and returned to Regular Session at 7:48 a.m. with eight (8) members present.

**Treasurer Contract** – Mrs. Limes moved and Mr. Rutherford seconded that the Board approve the following:

WHEREAS, the Board of Education has complied with the procedure for reemployment as set forth in O.R.C. 3307.353 and 3309.345;

BE IT RESOLVED, that the Penta Career Center Board of Education accept and approve the resignation for retirement purposes for Carrie Herringshaw effective December 31, 2015 at 11:59 p.m., and

BE IT FURTHER RESOLVED, that the Penta Career Center Board of Education accept and approve the employment of Carrie Herringshaw as Treasurer for the period commencing January 2, 2016 and ending July 31, 2019 at an annual salary of \$111,000 and terms and conditions as set forth in the written contract.

***Roll Call: Yeas:*** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

**Superintendent Contract** – Mr. Righi moved and Mr. Rutherford seconded that the Board approve the following:

WHEREAS, the Board of Education has complied with the procedure for reemployment as set forth in O.R.C. 3307.353 and 3309.345;

BE IT RESOLVED, that the Penta Career Center Board of Education accept and approve the resignation for retirement purposes for Ronald Matter effective July 30, 2015 at 11:59 p.m., and

BE IT FURTHER RESOLVED, that the Penta Career Center Board of Education accept and approve the employment of Ronald Matter as Superintendent for the period commencing August 1, 2015 and ending July 31, 2018 at an annual salary of \$120,000 and terms and conditions as set forth in the written contract.

***Roll Call: Yeas:*** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

## **REPORTS OF THE TREASURER**

**May Financial and Investment Reports** – Upon the recommendation of Treasurer Herringshaw, Mr. Rutherford moved and Mrs. Limes seconded that the Board approve the May Financial and Investment Reports.

***Roll Call: Yeas:*** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

**Grant Appropriations** – Upon the recommendation of Treasurer Herringshaw, Mrs. Sander moved and Mr. Sutter seconded that the Board approve the Grant Appropriations for FY2015 as follows:

	<b>Fund</b>	<b>Receipts</b>	<b>Expenditures</b>
ABLE	501-9500	+52,610.00	+52,610.00
Carl Perkins – Secondary	524-9500	+11,479.28	+11,479.28

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

**Toledo Community Foundation Donation – Student Enhancement Fund** – Upon the recommendation of Treasurer Herringshaw and Superintendent Matter, Mr. Righi moved and Mr. Walker seconded that the Board approve the transfer of funds in Fund 019-9700 School Donations, in the amount of \$417,516.18 to the Toledo Community Foundation Penta Career Center Career-Technical Student Enrichment Fund which was established in March 2010. This foundation is in accordance with the intended purpose of the funds: to cover student and staff expenses related to participation in local, regional, state, and national competitions including transportation, lodging, meals, and meeting registration. The Penta Career Center Career-Technical Student Enrichment Fund allows the funds to remain intact in perpetuity while allowing earnings (interest) from the fund to reimburse the district for above-mentioned expenses.

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

## **SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO THE BOARD**

### **STAFF – PERSONNEL**

**Recommendation to Approve Resignations/Retirements** – Upon the recommendation of Superintendent Matter, Mr. Righi moved and Mr. Rutherford seconded that the Board approve the resignation of the following:

**Laura Fritsch**, Secretary, resignation effective June 22, 2015.

**Michael Harrigan**, CBI Instructor, resignation effective at the conclusion of the 2014-2015 school year upon hire as Assistant Supervisor Student Affairs Office.

**Sonia Herman**, Math Instructor, resignation effective at the conclusion of the 2014-2015 school year.

**Michael Knitz**, HVAC/R – Piping Technology Instructor, resignation effective at the conclusion of the 2014-2015 school year.

**Erin Reynolds**, Intervention Specialist, resignation effective May 29, 2015.

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

**Reduction in Force** – Upon the recommendation of Mr. Matter, Mrs. Limes moved and Mrs. Paredes seconded that the Board approve that the contract of Krysteena Brown-Lawrence, Satellite Agriculture Education Instructor, be suspended pursuant to language found in Article IX "Reduction in Force" of the negotiated agreement. The basis for this recommendation is Insufficient Enrollment in a Program.

***Roll Call: Yeas:*** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

**Recommendation to Approve the Employment of Supportive Personnel** – Upon the recommendation of Superintendent Matter, Mr. Walker moved and Mr. Righi seconded that the Board approve the employment of the following supportive personnel:

**Margaret Carstensen**, Cafeteria Worker, Step 2, \$12.47 per hour as scheduled for 2015-16 school year, continuation of 180-day Probationary Contract.

**Job Coaches, hourly as scheduled for the 2015-2016 school year**

Name	Step	Hourly Wage
Amber Gonyer	6	\$14.86
John McClure	6	\$14.86
Cheryl Schober	10	\$17.21
Roger Schultze	9	\$16.63
Jody Schwalbe	2	\$12.65
Tina Vogelpohl	10	\$17.21

***Roll Call: Yeas:*** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

**Recommendation to Approve Employment of Certificated Personnel** – Upon the recommendation of Superintendent Matter, Mr. Rutherford moved and Mr. Walker seconded that the board approve the employment of the following certified personnel:

**Jason Biniker**, Career Technical Instructor, MA Step 5, \$57,802.00, plus five (5) extended service days, for the 2015-2016 school year, one-year limited contract, pending the completion of all personnel requirements.

**Karena Cook**, Intervention Specialist, BA Step 0, \$40,314.00, one (1) extended service day, for the 2015-2016 school year, one-year limited contract, pending the completion of all personnel requirements.

**Rachel Hack**, Math Instructor, BA Step 0, \$40,314.00, for the 2015-2016 school year, one-year limited contract, pending the completion of all personnel requirements.

**Michael Harrigan**, Assistant Supervisor Student Affairs Office, Step 1, \$65,958.00 effective July 1, 2015, one-year limited contract.

**Tracy Hammer**, Career Technical Instructor, MA eq Step 5, \$57,802.00, Alternate Resident Educator Workshop stipend of \$3,050.00, three (3) extended service days, for the 2015-2016 school year, one-year limited contract pending completion of all personnel requirements.

**Kelly Strahm**, Instructor for 2015 Summer OGT Prep, ALEK Enrichment or STEM Camp, \$27.00 per hour as scheduled.

2015 – 2016 Extended Service Days	
Name	Days
Andrews, Amy	6
Ayers, Deborah	19
Berger, Amanda	8
Bieszczad, Trava	8
Bockbrader, Annette	1
Bockbrader, Courtney	19
Bruderly, Robin	5
Bryan, John	10
Bylow, Katie	10
Byrd, Rebecca	5
Conway, Stephanie	19
Costello, Nicole	8
Crow, Marta	6
Deland, Sarah	1
Delph-Ruffner, Dana	10
Downs, Adam	19
Edmond, Penny	6
Eynon, Amy	1
Fisher, William	10
Flick, Michele	1
Freeborn-Tille, Jessica	8
Germann, Jody	19
Gerwin, Janel	1
Haig, Megan	3
Hogrefe, Heather	10
Homer, Malia	8
Huber, Ann	1
Kao, Jill	1
Kirian, Brooke	1
Knapp, Rebecca	6
Kregel, Jennifer	1
Lauber, Tyler	1
Makowski, Janea	1
Neiderhouse, Noah	19
Nelson, Eric	10
Nissen, Teresa	2
Odenweller, Brad	6
O'Hearn, Dawn	1
Pattay, Katina	6
Paulette-Maxey, Cara	5
Phillips, Grace	3
Rehard, Mary	19
Rettig, Katie	1
Rhegness, James	1
Ricketts, Amanda	10
Rigali, Jennifer	19
Rufenacht, Kirk	19
Ryan, Luke	19
Schaller, Kay-Lynne	1

Schenkenberger, Tara	4
Schultz, Mary	19
Scott, Nadine	5
Searle, Brenda	6
Sekulski, Brenna	1
Short, Whitney	19
Shimek, Alicia	1
Smith-Nissen, Heather	5
Stacklin, David	19
Stephens, Laura	19
Stoots, Daniel	19
Stutz, Rebecca	5
Taylor, Melissa	1
Thompson, Allison	1
Torres, Joy	1
Waggoner, Richard	19
Weaver, Robert	6
Williams, Amanda	3
Winters, Deborah	8
Wolf, Marshall	8
Zak, Dova	1
Zilba, Leslie	19

**Adult Education ABE Instructors** – \$20.00 per hour, as scheduled, for the period July 1, 2015 through June 30, 2016, pending completion of all personnel requirements:

Lilian Antypas	Joanne Goins	Mary Passino
Tammy Bankey	Sarah Gonia	Nancy Plath
Susan Brown	Kristi Gonzales	Heather Rotonno
Janet Burtch	Jennifer Jacobs	Claudia Ruedisueli
Jessica Chapman	Cindy Jones	Susan Schlagheter
Leiah DeLeon	William Kopaniasz	Kay Sellars
Kyle Dornberg	Dawn Lyell	Barbara Szydowski
William Ferguson	Rochelle Manley	Barbara Ulrich
Janet French	Elisia Miranda	Joanne Woliewicz
Cindy Gallardo	Dorothy (Robyn) Parker	Delores Young

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (7). **Abstention:** Mrs. Paredes (1). President Green declared the motion carried.

**Recommendation to Approve Reemployment of Certified Adult Education Staff** – Upon the recommendation of Superintendent Matter, Mr. Sutter moved and Mrs. Limes seconded that the Board approve the reemployment of the following certified Adult Education Staff:

Name	Contract	Salary
Drozdowicz, Alex	1 Year (225 days)	\$53,288
Maze, Rex	1 Year (195 days)	\$36,339
Morris, Debra	1 Year (260 days)	\$62,475
York, Kandace	1 Year (225 days)	\$48,265

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

**Recommendation to Approve Attendance at Professional Meetings** – Upon the recommendation of Superintendent Matter, Mr. Walker moved and Mr. Righi seconded that the Board approve the following requests to attend professional meetings, participate in staff development activities, or career-technical leadership activities which are out of state or exceed \$150.00 and require Board action:

**Janet Bain**, SkillsUSA Summer Leadership Camp, Nelsonville, OH, July 13-17, 2015. Estimated cost: \$193.00. No substitute required.

**Jennifer Baldwin**, School Nutrition Association of Ohio Conference, Sandusky, OH, June 10-11, 2015. Estimated cost: \$651.00. No substitute required.

**Christopher Collins**, High Schools That Work Professional Development Conference, Atlanta, GA, July 14-18, 2015. Estimated cost: \$1218.88. No substitute required.

**Stephanie Conway**, Bowling Green FFA Officer Retreat, Maumee, OH, July 8-9, 2015. Estimated cost: \$250.00. No substitute required.

**Lori Dewyre**, Buckeye State Yearbook Workshop, Gambier, OH, July 13-15, 2015. Estimated cost: \$335.00. No substitute required.

**Alex Drozdowicz**, FANUC Robotic Training, Marion, OH, July 15-18, 2015. Estimated cost: \$410.00. No substitute required.

**Melissa Emerine**, SkillsUSA Summer Leadership Camp, Nelsonville, OH, July 13-17, 2015. Estimated cost: \$300.00. No substitute required.

**David Harms**, High Schools That Work Professional Development Conference, Atlanta, GA, July 14-18, 2015. Estimated cost: \$1218.88. No substitute required.

**Chris Lautermilch**, Yaskawa Motoman Training, Marion, OH, June 8-11, 2015. Estimated cost: \$424.00. No substitute required.

**Kristie Reighard**, National Congress on Science Education (NCSE), Omaha, NE, July 15-18, 2015. Estimated cost: None-covered by Science Education Council of Ohio. No substitute required.

**Kristie Reighard**, National Science Teachers Conference Planning Meeting, Arlington, VA, July 29-31, 2015. Estimated cost: None-covered by National Science Teachers Association. No substitute required.

**Ryan Thomas**, Motoman Certification Training, Marion, OH, June 8-11, 2015. Estimated cost: \$588.15. No substitute required.

**Janea Makowski**, Ohio ProStart Invitational Rules Meeting, Columbus, OH, June 18, 2015. Estimated cost: \$190.00. No substitute required.

**Marshall Wolf**, Ohio ACTE Career Technical Education Update Pre-Conference, Columbus, OH, July 27, 2015. Estimated cost: \$233.00. No substitute required.

**Richard Waggoner**, Cultivate 15 Trade Show and Seminars, Columbus, OH, July 12-13, 2015. Estimated cost: \$430.00. No substitute required.

**Kelsey Yosick**, School Nutrition Association of Ohio Conference, Sandusky, OH, June 10-11, 2015. Estimated cost: \$651.00. No substitute required.

**Dova Zak**, Ohio ACTE Career Technical Education Update, Columbus, OH, July 27-29, 2015. Estimated cost: \$295.00. No substitute required.

**Dova Zak**, Ohio Association of Teachers of Family and Consumer Sciences Update, Columbus, OH, August 2-5, 2015. Estimated cost: None. No substitute required.

**Dova Zak**, American Career Technical Education Conference, New Orleans, LA, November 18-22, 2015. Estimated cost: \$872.00, after \$1000.00 reimbursement from OATFACS. Substitute required.

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (7). **Abstention:** Mrs. Paredes (1). President Green declared the motion carried.

**Recommendation to Approve Policies** – Upon the recommendation of Superintendent Matter, and pursuant to the Board's 30-day review, Mr. Rutherford moved and Mrs. Paredes seconded that the Board approve the following policies:

- Policy 2210 (Revised) Program  
RE: Curriculum Development
- Policy 2510 (Revised) Program  
RE: Adoption of Textbooks
- Policy 5340 (Revised) Students  
RE: Student Accidents
- Policy 5515.01 (New) Students  
RE: Safe Operation of Motorized Utility Vehicles by Students
- Policy 7455 (New)  
RE: Fixed Assets
- Policy 8330 (Revised) Operations  
RE: Student Records

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

**Recommendation to Approve Adoption of Student/Parent Handbook** – Upon the recommendation of Superintendent Matter, Mr. Sutter moved and Mrs. Sander seconded that Board approve the adoption of the Student/Parent Handbook for the 2015-2016 school year.

**Roll Call: Yeas:** Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mr. Rutherford, Mrs. Sander, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

### **DISTRICT ACTIVITY REPORTS**

Assistant Superintendent Ewers and Director Kurtz were present to discuss various activities taking place within the district.

### **COMMENTS FROM BOARD MEMBERS**



At this time, each Board member was given the opportunity to make comments or statements of interest to other Board members.

**COMMENTS FROM GUESTS**

At this time, guests were given the opportunity to make comments or statements of interest to the Board.

**ADJOURNMENT**

There being no further business to come before the Board, President Green declared the meeting adjourned at 8:26 a.m.

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President

ATTEST:

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Treasurer