



## Cafeteria Worker – (Part-time)

- STARTING DATE:** 2019 – 2020 School Year
- REPORTS TO:** Cafeteria Supervisor
- WORK YEAR:** Board-adopted school-year calendar
- SALARY RANGE:** Appropriate step on Board-approved salary schedule

**QUALIFICATIONS INCLUDE BUT NOT LIMITED TO:**

- Ability to interact professionally with students, staff and other guests
- Ability to work in a timely and efficient manner
- Ability to complete duties in an organized manner with accuracy
- Ability to tolerate standing at workstations
- Ability to perform physically demanding work that includes lifting bulk items averaging 40 pounds
- Experience with cashiering preferred
- Proof of meeting all mandated health requirements (e.g., negative tuberculosis test, etc.)
- Documented evidence of a clear criminal record
- Demonstrated dependability and the flexibility to react to interruptions and emerging procedures effectively
- Ability to accept personal responsibility for decisions/conduct

**RESPONSIBILITIES INCLUDE BUT NOT LIMITED TO:**

- Prepare and serve foods to students, staff and special function groups
- Clean kitchen and service areas
- Record food usages and accurately complete other paperwork as assigned
- Operate cash register accurately
- Perform other duties assigned by the Cafeteria Supervisor
- Work under the guidelines of Penta’s Mission Statement and goals
- Attend district and state professional development events
- Remain free of any non-prescribed controlled substance or alcohol abuse in the workplace throughout his/her employment in the district
- Assume any other responsibilities as assigned by the Board of Education, Superintendent, Career Technical Director, Supervisor, or their designee(s)

**DEADLINE:** Open until filled. Submit letter of interest, application and résumé.

**APPLY TO:** Board of Education Office  
Penta Career Center  
9301 Buck Road  
Perrysburg, OH 43551